



502 7th Street Southwest
Suite 5
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
January 14, 2025

The monthly Board Meeting was held Tuesday, January 9, 2024. Chairman, John Gaukerud, called the meeting to order at 8:00 a.m. Supervisors present: Ulrik Aaskov, Landon Olson, Jade Estling and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck. BWSR Staff present Matt Fisher. County Staff Present Daryl Wicklund and Jeff Pelowski.

**Reorganization of the Board and Delegated Duties:
Election of Offices**

- Board Chair Gaukerud turned the meeting over to District Manager Johnson, who then called for nominations for Chair. Miller nominated All Duties stay the same as they were in 2024, Aaskov seconded, and it passed by unanimous vote.

Special Activity Assignment:

Special Activity Assignment	2024 Appointments
RRVCSA 1	Gaukerud; delegate District Manager Johnson
Wetlands Appeals Committee	Miller and Olson
LOWW JPB	Miller; alternate Estling
TRP JPB	Olson; alternate Gaukerud
RRW JPB	Gaukerud; alternate Aaskov
Approval Authority for All Cost-Share Practices	District Manager, Scott Johnson
Approval Authority for Technical and Cost Estimate for CP 340, CP 351, CP 380, and CP 612 Contracts	Water Planner, Janine Lovold

Secretary’s Report:

- A motion was made by Miller, seconded by Olson, and passed by unanimous vote to approve the 2024 December Minutes.

Treasurer’s Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the Treasurer’s Report from December 2024.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

BWSR BC Report: Matt Fisher was present at the meeting and gave a few BWSR related updates on Buffer, CREP and the upcoming NRCS RCPP funds.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting, Quarterly Reporting.
- Has sold some trees and placed tree orders.
- Has entered all Nursery invoices and sent out invoices from pre-ordered trees.
- Has finished W-2's for 2024 and gave out to employees.
- Is working with BWSR staff to complete the FY22 10% final grant for Two Rivers JPB.
- Has closed out all grants in QB and is working on year-end items for both the SWCD and Two Rivers JPB.

Water Planner Lovold:

- Working on reporting in eLINK on various grants
- Attended two Steering Team meetings for RR and LOW
- Attended a virtual Peatland Restoration Meeting for the RRW area. Jon Voz, BWSR presented.
- Attended the RR JPB last week along with the Kickoff Meeting by the MPCA for the 2026 RRW intensive monitoring. MPCA was just asking for any additional sites that we may want to include. There is no monitoring scheduled for Hayes Lake this time.
- Bonnie Hasbrouck and I met with a landowner on a pasture project that is identified in the RR Comprehensive Watershed Management Plan. He is interested in pursuing projects to help his cattle and Hay Creek that flows through the property.

District Manager Johnson:

- Finished all AIS Agreements and Reporting to DNR.
- Finished all yearend MCIT reporting.
- Finished all eLINK for year-end reporting.
- Attended a Keep It Clean meeting, Put Banners up and Signs on Ice Roads.
- Dept of Ag. Ag BMP program training for new applications.
- Started Soil Health Conservation Planner Level 1 training online for JAA Certification in AgLearn.
- RIM Peatlands meeting.

OLD BUSINESS: None

NEW BUSINESS

Jeff Pelowski – SSTS, Shoreland and Flood Plain County programs: Jeff gave us an update on the budget and workload of these programs in hopes that the SWCD will take them over soon. The Board would like to know when he anticipates handing these over if the SWCD decides to take them on.

Set Board Meeting Date and Time, IRS Mileage Rate, Designate Depositories: The Board meeting schedule and time will stay the same for 2025. The IRS mileage rate has gone up beginning January 1, 2025, to \$.70, and designated depositories are Citizens State and Border Banks. A motion was made by Olson, seconded by Estling, and passed by unanimous vote to approve all these items for 2025.

WCA MOU with County: We need to sign the MOU with the county that says the Roseau SWCD administers the WCA program. A motion was made by Estling, seconded by Miller, and passed by unanimous vote to continue to administer WCA as well as to sign the MOU with the county.

MASWCD Dues \$6,929.38 & MCIT \$5,968 (PC \$3460 & WC \$2508): A motion was made by Miller, seconded by Estling, and passed by unanimous vote to pay these two bills.

Training:

Other:

Next Board Meeting Date:

- The next meeting is set for Tuesday, February 11th at 8:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 10:17 a.m. on a motion made by Miller seconded by Estling and carried by unanimous votes.

3-11-25
Approval Date

Landon Olson
District Board of Supervisors Secretary



January 2025 NRCS Board Report – Roseau FO

STAFFING -

- Melody, Bridget and myself are available for customers. Calling ahead is recommended. We do take walk-ins but cant guarantee our attendance. It has been recommended to us to schedule more appts rather than walk-ins and get customers use to our new protocol.
The office will continue to be staffed full-time depending on work schedules and training. We recommend
- calling first to make sure staff is on hand to conduct business.
Feel free to contact me with any issues or concerns.

CSP_ • Classic CSP–We are organizing our applications at this time.

EQIP

- We have 13 eligible applications which have been scored and ranked. We are working on completing documents for funding. January 17th is the date for pre-approvals of Round 1.

CRP –

- All Status reviews are complete for 2024.

Waiting for info. on new signup.

WRE –

-

Meetings/Trainings/Other –

- Temporary hiring freeze.
- Sign Civil Rights documents.
- All employee meeting April 2025.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

			Lake of the Woods						
Final	8/9/2022		LOWW 22-01	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$0.00	
Final	8/9/2022		LOWW 22-02	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$0.00	
			Two River Plus						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
	12/17/2024		RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68	
			Roseau River WBIF						
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	



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MINUTES
ROSEAU SWCD BOARD MEETING
March 11, 2025

The monthly Board Meeting was held Tuesday, March 11, 2024. Chairman, John Gaukerud, called the meeting to order at 7:03a.m. Supervisors present: Ulrik Aaskov, Landon Olson, and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2024 December Minutes.

Treasurer's Report:

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the Treasurer's Report from December 2024.

Supervisor Reports:

- Gaukerud stated that he attended a TSA meeting.

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting, Quarterly Reporting.
- Has sold some trees and placed tree orders.
- Finished all year end reporting for 2024 before vacation.
- Attended the Two Rivers JPB meeting virtually.
- Has finished working with BWSR staff to complete the FY22 10% final grant for Two Rivers JPB.
- Has finished all AgLearn courses to complete the level 1 planner certification.
- Took Online training for Soil health grant.

Water Planner Lovold:

- Sent out Envirothon sponsor letter in late January. Received \$1045 so far.

- Worked on and submitted FY25 RR WBIF in eLINK
- Attended a Soil Health meeting in Red Lake Falls and a virtual Soil Health Training
- Had a booth set up at the Hay Creek Open House about 2 weeks ago. Also attended the RRW CAC meeting afterwards.
- Attended JPB meetings in January and February.
- Have been working in AgLearn for the Conservation Planner Level 1 certification. Finished last week.
- Newsletter has been put together. Publisher (Church Offset Printing) should be mailing soon.
- Signed up a couple people for the RegenAg 101 and Adaptive Grazing online courses.
- Signed up 1 person for a Tree / Shrub Establishment practice
- Sent a letter of support for a LCCMR proposal for airborne electromagnetic survey to image aquifers in DNR groundwater province 5. MN Geologic Survey would be doing this if awarded
- Sustainable Farming Association (SFA) Workshop is set on April 2 in Williams
- Will be going to the Red River Watershed Management Board Annual Joint Conference next Tuesday and Wednesday

District Manager Johnson:

- Finished AgLEarn level 1 certification program.
- Attended the Soil Health meeting in Red Lake Falls and did the online training.
- Met with Curt from NCOR on the events he will attend in the county for AIS.
- Took training courses on MCIT open meeting law.
- Attended the Ag BMP meeting in TRF.
- Attended training on CREP.
- Ag BMP meeting - TRF
- Keep It Clean Committee Mtg.
- Commercial Applicator testing – 3 applications
- Attended meetings on the Envirothon as well as the WRWD meeting
- WCA:
 - Dan Johnston Site – Restoration on going
 - Joe Grygelko - Bank Site
 - Jeff Thompson – Road Development.

OLD BUSINESS: None

NEW BUSINESS

Peterson Company FY 24 Audit: Peterson company has sent out an engagement letter to do the FY 24 Audit. The price will be \$5000 for this audit. A motion was made by Miller, seconded by Olson, and passed by a unanimous vote to approve Peterson Company to do the audit.

Letter to legislators on Unreasonable CPA Audit Fees for JPB's: The Board discussed the JPB's Audit fees and decided to table the subject until we see the drafted letter from LOW JPB.

Conservation Level 1 Planner Approval: We need to have these signed and returned to our NRCS contact Dusty Jaskins to certify all employees' level 1 certification. A motion was made by Olson, seconded by Aaskov, and passed by unanimous vote to sign off on the completed level 1 planner form.

Contract update: See provided program log sheet.

Training: MACDE District Managers Training March 26-28th

Other: FY 2025 billable rate: The billable rate was presented to the supervisors to review. A motion was made by Aaskov, seconded by Olson and approved by unanimous vote to accept the billable rate and make it retroactive to January 1st 2025.

Next Board Meeting Date:

- The next meeting is set for Tuesday, April 8th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:54 a.m. on a motion made by Olson seconded by Aaskov and carried by unanimous votes.

5-13-25
Approval Date

Landon Olson
District Board of Supervisors Secretary

Roseau SWCD
Monthly Treasurer's Report
As of February 28, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Citizen's Checking						1,445,717.51
Bill Pmt -Check	02/03/2025	EFT	Deepwater Holdings	February Rent	-1,700.00	1,444,017.51
Deposit	02/07/2025			Deposit	104.69	1,444,122.20
Check	02/07/2025	CCADJ		Batch Fee ID...	-3.96	1,444,118.24
Liability Check	02/11/2025		QuickBooks Payroll...	Created by P...	-3,596.41	1,440,521.83
Paycheck	02/12/2025	DD15...	Janine M Lovold	Direct Deposit	0.00	1,440,521.83
Paycheck	02/12/2025	16963	Scott A Johnson		-2,443.69	1,438,078.14
Paycheck	02/12/2025	DD15...	Shonda M Jelle	Direct Deposit	0.00	1,438,078.14
Liability Check	02/12/2025	EFT	PERA	9432-00	-1,134.20	1,436,943.94
Check	02/18/2025	16966	Anderson, Patty	Reimburse...	-15.07	1,436,928.87
Check	02/18/2025	16967	Boyd, Shirley	Well Sealing	-900.00	1,436,028.87
Bill Pmt -Check	02/18/2025	16968	CenturyLink	ACT # 30122...	-89.81	1,435,939.06
Bill Pmt -Check	02/18/2025	16969	Culligan Water Con...		-45.00	1,435,894.06
Bill Pmt -Check	02/18/2025	16970	Edge Communicat...	Invoice # 625...	-30.74	1,435,863.32
Bill Pmt -Check	02/18/2025	16971	Marco Technologie...	Invoice # 547...	-172.63	1,435,690.69
Bill Pmt -Check	02/18/2025	16972	NACDE	2025 Roseau...	-30.00	1,435,660.69
Bill Pmt -Check	02/18/2025	16973	Northern Resources...	ID # 783156	-79.50	1,435,581.19
Deposit	02/18/2025			Deposit	150.00	1,435,731.19
Deposit	02/18/2025			Deposit	1,787.82	1,437,519.01
Check	02/18/2025	CCADJ		Batch Fee ID...	-65.25	1,437,453.76
Deposit	02/19/2025			Deposit	8,670.57	1,446,124.33
Check	02/20/2025	16974	Lange, Carolyn		-104.69	1,446,019.64
Deposit	02/20/2025			Deposit	1,449.56	1,447,469.20
Check	02/20/2025	CCADJ		Batch Fee ID...	-51.03	1,447,418.17
Liability Check	02/25/2025		QuickBooks Payroll...	Created by P...	-3,596.39	1,443,821.78
Paycheck	02/26/2025	DD15...	Janine M Lovold	Direct Deposit	0.00	1,443,821.78
Paycheck	02/26/2025	16978	Scott A Johnson		-2,443.69	1,441,378.09
Paycheck	02/26/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,441,378.09
Bill Pmt -Check	02/26/2025	16975	Elan Financial Servi...	Act # 479817...	-1,217.07	1,440,161.02
Bill Pmt -Check	02/26/2025	16976	Lakes Country Serv...	Invoice # 100...	-215.49	1,439,945.53
Bill Pmt -Check	02/26/2025	16977	USAbLe Life insuran...	invoice # 000...	-117.45	1,439,828.08
Deposit	02/26/2025			Deposit	612.05	1,440,440.13
Check	02/26/2025	CCADJ		Batch Fee ID...	-22.33	1,440,417.80
Check	02/27/2025		QuickBooks Payroll...	Created by D...	-1.75	1,440,416.05
Check	02/28/2025	EFT	Deepwater Holdings	March Rent	-1,700.00	1,438,716.05
Deposit	02/28/2025			Interest	276.90	1,438,992.95
Total Citizen's Checking					-6,724.56	1,438,992.95
Savings						638,732.67
Border State Bank-Savings						638,732.67
Deposit	02/17/2025			Interest	1,790.20	640,522.87
Total Border State Bank-Savings					1,790.20	640,522.87
Total Savings					1,790.20	640,522.87
TOTAL					-4,934.36	2,079,515.82



March 2025 NRCS Board Report – Roseau FO

STAFFING -

- We have 3 staff available for customer assistance. Calling ahead is recommended. We do take walk-ins but cant guarantee our attendance.
Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–14 applications we have had appointments, and are planning in CD need to be scored and ranked by March 21st.

EQIP – 3 application approved 2 of which are on hold due to removal of IRA funds. 2 more are preapproved and we are awaiting signatures from participants to get them to approved status.

CRP –

- Had a meeting with FSA and as of now no signup has been announced.
- We will be conducting field reviews this summer.

WRE –

- No new applications on file.

Meetings/Trainings/Other –

- State meeting in April cancelled.
- Various trainings/meetings throughout the summer.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

Roseau SWCD

RSWCD TRP RRW LOW

Cost-Share Program Log
Effective Contracts as of 3/11/2025

Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
			Local Water Mgmt						
									Balance
									\$ 12,600.00
	5/6/2024		LWM 24-02	Well Decommissioning	351	90%	FY25 LWM	\$900.00	Expired
	8/28/2024		LWM 24-11	Well Decommissioning	351	90%	FY25 LWM	\$900.00	Expired
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$ 10,800.00
2/18/2025	11/27/2024		LWM 24-18	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,900.00
	11/27/2024		LWM 24-19	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,000.00
									Balance
			2024 Conservation Contracts						\$ 13,314.00
9/9/2024	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY24 CC	\$ 1,627.18	\$ 11,686.82
	10/7/2024		CC 24-01	Shelterbelt	380	75%	FY24 CC	\$1,054.96	\$ 10,631.86
	12/4/2024		CC 24-02	Shelterbelt	380	75%	FY24 CC	\$2,448.15	\$ 8,183.71
	3/10/2025		CC 24-03	Tree/Shrub Establishment	612	75%	FY24 CC	\$1,014.69	\$ 7,169.02
									Balance
			2025 Conservation Contracts						\$ 13,314.00
			CC 25-			75%			\$ 13,314.00
			2024 Soil Health - State						\$ 100,000.00
			SH 24-			75%			\$ 100,000.00
			Lake of the Woods WBIF						
			Two River Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
	12/17/2024		RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68	
			Roseau River WBIF						
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	

	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
	12/5/2024		RR FMP 23-14	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,865.70	
	12/17/2024		RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	



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MINUTES
ROSEAU SWCD BOARD MEETING
May 13, 2025

The monthly Board Meeting was held Tuesday, May 13, 2024. Chairman, John Gaukerud, called the meeting to order at 7:00a.m. Supervisors present: Landon Olson, and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the 2025 March Minutes.

Treasurer's Report:

- A motion was made by Miller, seconded by Olson, and passed by unanimous vote to approve the Treasurer's Report from April 2025.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting, Quarterly Reporting.
- Has sold some trees and placed tree orders, worked on a couple of Cost share plans for trees, has been handing out trees. The 2025 tree season is almost a wrap with only having about 1000 trees left to sell.
- Started the 2R JPB audit back in March, only have 1 item left to get to the CPA before that is done. The SWCD Audit has begun.
- Attended the North Area meeting in McIntosh with NRCS. Attended the NACDE meeting in Mahnomen.
- Attended the BWSR Online training session.
- Did the SWCD & 2R SAFES reporting.

Water Planner Lovold:

- Attended the Red River WMB Joint Annual Conference in Moorhead in March.
- Attended Steering Team/Implementation Committee meetings.
- I attended the RR JPB meeting in April. Two Rivers Plus JPB meeting was cancelled. The LOW JPB meeting was at the end of April with an Advisory Committee meeting afterwards.
- Attended an SFA Workshop in Williams.
- Attended the virtual meeting on Winter Road Peatland SNA with the goal for narrowing down 2-3 potential project sites. DNR is lead on this project. HDR engineering provides technical support.
- Helped at Envirothon.
- The NRCS engineers will be looking at a pasture site on Hay Creek for potential cattle crossings and on May 7. Results will determine project feasibility. This is a Measurable Goal in the RRW CWMP.
- Attended the LOW Professional Judgement Group meeting put on by MPCA regarding the results from the last two years of intensive monitoring. This was cycle 2. There was a macroinvertebrate impairment delisting for East Branch Warroad River, aquatic life delisting for CD20, and 4 additional bacterial impairments on Williams, Bostic, WB Zippel Creeks, and East Branch Warroad River. The legacy phosphorous concentration in Lake of the Woods continues a downward trend and has decreased 19% since the 2015 assessment.
- Have been working with the trees.

District Manager Johnson:

- AIS Watercraft Inspector Level 1 & 2 training.
- Attended MACAI District meeting - DL
- Trees picked up at Towner, Baudora. Tree Plans, and planting.
- Attended training on CREP.
- NACDE meeting - Mahnomen
- Keep It Clean Committee Mtg.
- Commercial Applicator testing – 4 applications
- Attended meetings on the Envirothon as well as the Envirothon.
- WCA:
 - Rules update training - Bemidji
 - Joe Grygelko - Bank Site
 - Jeff Thompson – Road Development.
 - Badger Mitigatin Bank

OLD BUSINESS: None

NEW BUSINESS

Flood Plain/Shoreland & SSTS move forward plans: Discussion was had by the board and staff on this topic. At this time the board suggested staff take on the Flood Plain/Shoreland, they suggested we pass on taking on the SSTS at this time as there are too many unknowns with it. A motion was made by Olson,

seconded by Miller, and passed by a unanimous vote to take on the Flood plain/ Shoreland.

Contract update: See provided program log sheet.

Training: MACAI Ag inspector short course coming up in July

Area 1 Admin session coming up in June

Supervisor training on September 10 & 11th in Waite Park

Area 1 Meeting June 17th in Mahnomen

Other:

Fair Booth: asked the supervisors if they would like to see a specific promo item handed out.

Next Board Meeting Date:

- The next meeting is set for Tuesday, June 10th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:48 a.m. on a motion made by Miller seconded by Olson and carried by unanimous votes.

6-10/25
Approval Date

Landon Olson
District Board of Supervisors Secretary



8:30 AM
05/12/25
Accrual Basis

Roseau SWCD
Monthly Treasurer's Report
As of April 30, 2025

Type	Date	Num	Name	Memo	Amount	Balance
						1,426,369.55
Citizen's Checking						
Paycheck	04/01/2025	16996	Janine M Lovold		-794.98	1,425,574.57
Paycheck	04/01/2025	16997	Scott A Johnson		-794.98	1,424,779.59
Paycheck	04/01/2025	16998	Shonda M Jelle		-821.97	1,423,957.62
Bill Pmt -Check	04/01/2025	17000	Sjoberg's Cable TV	Act # 1037969	-66.95	1,423,890.67
Check	04/01/2025	16999	VOID		0.00	1,423,890.67
Deposit	04/01/2025			Deposit	144.96	1,424,035.63
Check	04/01/2025	CCADJ		Batch Fee ID...	-5.67	1,424,029.96
Check	04/02/2025		QuickBooks Payroll...	Created by D...	-1.75	1,424,028.21
Check	04/03/2025		Deepwater Holdings	April Rent	-1,700.00	1,422,328.21
Liability Check	04/03/2025	EFT	MN Dept. Revenue	9049503	-673.00	1,421,655.21
Liability Check	04/03/2025	EFT	IRS	41-6009151	-4,199.86	1,417,455.35
Deposit	04/04/2025			Deposit	289.92	1,417,745.27
Check	04/04/2025	CCADJ		Batch Fee ID...	-11.04	1,417,734.23
Bill Pmt -Check	04/07/2025	17001	CenturyLink	act # 301222...	-4.19	1,417,730.04
Bill Pmt -Check	04/07/2025	17002	Marco Technologie...	invoice # 552...	-180.17	1,417,549.87
Bill Pmt -Check	04/07/2025	17003	Northern Resources...		-89.50	1,417,460.37
Bill Pmt -Check	04/07/2025	17004	USAbLe Life insuran...	invoice # 000...	-117.45	1,417,342.92
Deposit	04/07/2025			Deposit	7,350.55	1,424,693.47
Deposit	04/07/2025			Deposit	386.56	1,425,080.03
Check	04/07/2025	CCADJ		Batch Fee ID...	-14.13	1,425,065.90
Liability Check	04/08/2025		QuickBooks Payroll...	Created by P...	-3,596.39	1,421,469.51
Deposit	04/08/2025			Deposit	450.99	1,421,920.50
Check	04/08/2025	CCADJ		Batch Fee ID...	-16.98	1,421,903.52
Sales Tax Payment	04/08/2025	EFT	MN Dept. Revenue		-3,992.00	1,417,911.52
Paycheck	04/09/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,417,911.52
Paycheck	04/09/2025	17005	Scott A Johnson		-2,443.68	1,415,467.84
Paycheck	04/09/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,415,467.84
Liability Check	04/09/2025	EFT	PERA	9432-00	-1,134.20	1,414,333.64
Deposit	04/10/2025			Deposit	96.64	1,414,430.28
Check	04/10/2025	CCADJ		Batch Fee ID...	-3.68	1,414,426.60
Bill Pmt -Check	04/15/2025	17006	Edge Communicat...		-30.74	1,414,395.86
Bill Pmt -Check	04/15/2025	17007	Elan Financial Servi...	Act # 479817...	-1,820.14	1,412,575.72
Bill Pmt -Check	04/15/2025	17008	Lakes Country Serv...	Invocie # 101...	-215.49	1,412,360.23
Deposit	04/15/2025			Deposit	483.20	1,412,843.43
Check	04/15/2025	CCADJ		Batch Fee ID...	-18.40	1,412,825.03
Deposit	04/16/2025			Deposit	338.24	1,413,163.27
Check	04/16/2025	CCADJ		Batch Fee ID...	-12.43	1,413,150.84
Deposit	04/17/2025			Deposit	579.83	1,413,730.67
Check	04/17/2025	CCADJ		Batch Fee ID...	-20.89	1,413,709.78
Check	04/21/2025	CCADJ	Pederson, Jill	Refund of 20...	-48.32	1,413,661.46
Check	04/21/2025	17010	Pederson, Jill	Refund for ov...	-48.32	1,413,613.14
Liability Check	04/22/2025		QuickBooks Payroll...	Created by P...	-3,596.41	1,410,016.73
Deposit	04/22/2025			Deposit	48.32	1,410,065.05
Check	04/22/2025	CCADJ		Batch Fee ID...	-1.99	1,410,063.06
Paycheck	04/23/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,410,063.06
Paycheck	04/23/2025	17009	Scott A Johnson		-2,443.69	1,407,619.37
Paycheck	04/23/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,407,619.37
Liability Check	04/23/2025	EFT	PERA	9432-00	-1,134.20	1,406,485.17
Bill Pmt -Check	04/28/2025	17011	USAbLe Life insuran...		-117.45	1,406,367.72
Deposit	04/28/2025			Deposit	365.08	1,406,732.80
Check	04/28/2025	CCADJ		Batch Fee ID...	-13.67	1,406,719.13
Liability Check	04/30/2025	EFT	IRS	41-6009151	-4,104.20	1,402,614.93
Liability Check	04/30/2025	EFT	MN Dept. Revenue	9049503	-673.00	1,401,941.93
Deposit	04/30/2025			Deposit	48.32	1,401,990.25
Check	04/30/2025	CCADJ		Batch Fee ID...	-1.99	1,401,988.26
Deposit	04/30/2025			Interest	290.79	1,402,279.05
Total Citizen's Checking					-24,090.50	1,402,279.05
Savings						641,991.69
Border State Bank-Savings						641,991.69
Deposit	04/15/2025			Interest	1,609.38	643,601.07
Total Border State Bank-Savings					1,609.38	643,601.07
Total Savings					1,609.38	643,601.07
TOTAL					-22,481.12	2,045,880.12



May 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP_ • Classic CSP–We have two applications contracted so far and 3 more in Pre–approved status.

- Doesn't look like any more money coming our way.

EQIP

- We have six application contracted. Three more in approved status still holding from the removal of the IRA funds.
- We are starting to plan the applications for 2026 this summer.

CRP –

- FSA just announced a signup lasting for 3 weeks. We are meeting with FSA next week.
- We have 27 CRP contracts expiring to do status reviews on.

WRE –

- Note: please send interested customers to our office as we need to increase our applications and contracts.

Meetings/Trainings/Other –

- Additional Trainings throughout the month.
- Need to schedule a meeting with SWCD to share information on programs.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

Roseau SWCD					RSWCD	TRP	RRW	LOW	
Cost-Share Program Log									
Effective Contracts as of 5/13/2025									
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
									Balance
			Local Water Mgmt						\$ 12,600.00
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$ 10,800.00
2/18/2025	11/27/2024		LWM 24-18	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,900.00
	11/27/2024		LWM 24-19	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,000.00
	3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 8,600.00
	5/7/2025		LWM 25-02	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 7,700.00
	5/7/2025		LWM 25-03	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 6,800.00
	5/7/2025		LWM 25-04	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 5,900.00
									Balance
			2024 Conservation Contracts						\$ 13,314.00
9/9/2024	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY24 CC	\$ 1,627.18	\$ 11,686.82
	10/7/2024	4/14/2025	CC 24-01	Shelterbelt	380	75%	FY24 CC	\$1,998.09	\$ 9,688.73
	12/4/2024	3/27/2025	CC 24-02	Shelterbelt	380	75%	FY24 CC	\$2,846.78	\$ 6,841.95
	3/10/2025		CC 24-03	Tree/Shrub Establishment	612	75%	FY24 CC	\$1,014.69	\$ 5,827.26
			CC 24-04	Tree/Shrub Establishment	612	75%	FY24 CC	\$362.39	\$ 5,464.87
	3/24/2025		CC 24-05	Tree/Shrub Establishment	612	75%	FY24 CC	\$543.59	\$ 4,921.28
	3/25/2025		CC 24-06	Shelterbelt	380	75%	FY24 CC	\$616.07	\$ 4,305.21
	3/26/2025		CC 24-07	Tree/Shrub Establishment	612	75%	FY24 CC	\$402.41	\$ 3,902.80
	5/15/2025		CC 24-08	Tree/Shrub Establishment	612	75%	FY24 CC	\$0.00	\$ 3,902.80
									Balance
			2025 Conservation Contracts						\$ 13,314.00
							FY24 CC		\$ 13,314.00
			2025 Soil Health - State		Received 50% (it's a 50-40-10 grant)				\$ 50,000.00
Billable rate			Jan- March 2025	Scott 143 Hrs		75%		\$ 13,436.28	\$ 36,563.72
				Janine 69 Hrs				\$ 5,238.48	\$ 31,325.24
				Shonda 66 Hrs				\$ 4,408.14	\$ 26,917.10
	4/15/2025		25 - SH - 01	Cover Crop	340	FR	25 Soil Health	\$2,000.00	\$ 24,917.10
	5/6/2025		25 - SH - 02	Cover Crop	340	FR	25 Soil Health	\$2,000.00	\$ 22,917.10

			Lake of the Woods WBIF						
			Two River Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
	12/17/2024		RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68	
			Roseau River WBIF						
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
5/12/2025	12/5/2024		RR FMP 23-14	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,865.70	
	12/17/2024		RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	
	3/27/2025		RR FMP 23-16	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,198.42	
	4/8/2025		RR FMP 23-17	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$2,862.00	



502 7th Street Southwest
Suite 5
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
June 10, 2025

The monthly Board Meeting was held Tuesday, June 10, 2024. Chairman, John Gaukerud, called the meeting to order at 7:01a.m. Supervisors present: Landon Olson, Ulrik Aaskov, Jade Estling and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the 2025 March Minutes.

Treasurer's Report:

- A motion was made by Aaskov, seconded by Estling, and passed by unanimous vote to approve the Treasurer's Report from April 2025.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Tree season wrapped up on the 19th. Tree orders for 2026 and have started and I have begun the pre-order list.
- Started the SWCD audit and wrapped up the Two Rivers JPB audit and it has been sent to the state.
- Attended the Area 1 Admin meeting in Mahnomen.
- I have taken a few MN PFMLA webinars with a I'm sure a few more before the end of the year. I see there were changes yet again to Sick and safe leave.
- Has checked promo items for the fair booth. Chapstick is \$350 for 500, and pizza cutters are \$675 for 500.

Water Planner Lovold:

- Looked at tree sites for 5 contracts to verify install and authorize cost-share payments
- 4 contracts have been signed for CCRP Incentives – all in RRW so far. Payment goes out upon approved and signed contract as verified by FSA
- 4 people signed contracts for well decommissioning last week
- 1 person signed up for FSP in the RRW. This is a re-enrollment
- I will be attending the MN Watershed Summer Tour towards the end of the month. The Tour will be held in the RRW this year.
- Another virtual meeting on the Winter Rd Peatland SNA will be held on June 30.
- I have been working on an Excel spreadsheet to track all TRP MG progress for the length of the plan and that will provide up-to-date charts and graphs for meetings or presentations, as needed. This can also be useful for P-RAP mid-plan assessment that will come in a couple of years. A draft has been sent to Matt Fischer and Jeremy Benson.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette.
- AIS/DNR/Joe Henry/Resort Owners Assoc. - Canada meeting on Deny entry issue.
- Repaired Decontamination Unit.
- Trees sites are planted-Gary Slater, Cole Christianson, Jan Miller.
- Finalized Olafson site for construction. Warroad River
- Cover Crop Plans written for 2 landowners.
- Keep It Clean Committee Mtg.
- Commercial Applicator testing – 1 application
- WCA:
 - Joe Grygelko - Bank Site
 - Jeff Thompson – Road Development.
 - Badger Mitigatin Bank
 - Troy Weiland site.

OLD BUSINESS: None

NEW BUSINESS

Borad discussion on support letter to NRCS: Discussion was had by the board and staff on this topic. At this time the board has decided that if this moves forward it should be a group effort.

Contract update: See provided program log sheet.

Training: MACAI Ag inspector short course coming up in July

Supervisor training on September 10 & 11th in Waite Park

Area 1 Meeting June 17th in Mahnomen

Other:

Next Board Meeting Date:

- The next meeting is scheduled for Tuesday, July 15th at 7:00 a.m. in the SWCD conference room. Please note the date change.

Adjournment:

- The meeting adjourned at 8:13 a.m. on a motion made by Estling seconded by Miller and carried by unanimous votes.

Lanelson Olson
Approval Date

7-15-25
District Board of Supervisors Secretary



June 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–

- We have 4 applications contracted.
- Taking new applications.

EQIP

- We have six application contracted. Three more in approved status being sent to other funding pools.
- We are starting to plan the applications for 2026 this summer. 28 so far and one cancellation.

CRP –

- FSA will be sending approx 15 contracts over for us to do.
- We have 27 CRP contracts expiring to do status reviews on.

WRE –

- Two sites to check so far. One for cover and one for burn.

Meetings/Trainings/Other –

- Additional Trainings throughout the month.
- Meeting with SWCD to share information on programs tomorrow.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

8:20 AM

06/09/25

Accrual Basis

Roseau SWCD
Monthly Treasurer's Report
As of May 31, 2025

Type	Date	Num	Name	Memo	Amount	Balance
						1,402,327.37
Citizen's Checking						
Paycheck	05/01/2025	17012	Janine M Lovold		-794.97	1,401,532.40
Paycheck	05/01/2025	17013	Scott A Johnson		-794.98	1,400,737.42
Paycheck	05/01/2025	17014	Shonda M Jelle		-821.98	1,399,915.44
Deposit	05/02/2025			Deposit	48.32	1,399,963.76
Check	05/02/2025	CCADJ		Batch Fee ID...	-1.99	1,399,961.77
Bill Pmt -Check	05/05/2025	17015	Alive Outdoor Servi...	Invoice # 362...	-102.01	1,399,859.76
Bill Pmt -Check	05/05/2025	17016	Always there Staffin...	Invoice # 112...	-431.05	1,399,428.71
Bill Pmt -Check	05/05/2025	17017	Byfuglien Trucking I...	INVOCE # 46...	-3,383.04	1,396,045.67
Bill Pmt -Check	05/05/2025	17018	Culligan Water Con...		-45.00	1,396,000.67
Bill Pmt -Check	05/05/2025	17019	Marco Technologie...	iNVOICE # 5...	-172.63	1,395,828.04
Bill Pmt -Check	05/05/2025	17020	MN Forest Nursery	Order # S-Or...	-4,200.00	1,391,628.04
Bill Pmt -Check	05/05/2025	17021	Schumacher's Nurs...	Order # So25...	-35,752.50	1,355,875.54
Bill Pmt -Check	05/05/2025	17022	Sjoberg's Cable TV		-66.95	1,355,808.59
Bill Pmt -Check	05/05/2025	17023	Towner State Nursery	Order # 0153...	-9,700.00	1,346,108.59
Deposit	05/05/2025			Deposit	16,385.30	1,362,493.89
Deposit	05/05/2025			Deposit	4,184.27	1,366,678.16
Deposit	05/05/2025			Deposit	499.32	1,367,177.48
Check	05/05/2025	CCADJ		Batch Fee ID...	-19.57	1,367,157.91
Check	05/06/2025		QuickBooks Payroll...	Created by D...	-1.75	1,367,156.16
Liability Check	05/06/2025		QuickBooks Payroll...	Created by P...	-3,596.40	1,363,559.76
Liability Check	05/06/2025		QuickBooks Payroll...	Created by P...	-110.82	1,363,448.94
Deposit	05/06/2025			Deposit	421.45	1,363,870.39
Check	05/06/2025	CCADJ		Batch Fee ID...	-15.65	1,363,854.74
Check	05/07/2025		Deepwater Holdings	mAY rENT	-1,700.00	1,362,154.74
Paycheck	05/07/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,362,154.74
Paycheck	05/07/2025	17024	Scott A Johnson		-2,443.68	1,359,711.06
Paycheck	05/07/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,359,711.06
Paycheck	05/07/2025	17025	Jeran E Johnson		-138.52	1,359,572.54
Paycheck	05/07/2025	DD16...	Layla D Jelle	Direct Deposit	0.00	1,359,572.54
Check	05/07/2025	Cash	Anderson, Kevin		-0.01	1,359,572.53
Deposit	05/07/2025			Deposit	250.20	1,359,822.73
Check	05/07/2025	CCADJ		Batch Fee ID...	-9.95	1,359,812.78
Liability Check	05/08/2025	EFT	PERA	9432-00	-1,134.20	1,358,678.58
Deposit	05/08/2025			Deposit	338.24	1,359,016.82
Check	05/08/2025	CCADJ		Batch Fee ID...	-12.14	1,359,004.68
Bill Pmt -Check	05/12/2025	17026	CenturyLink	Act # 301222...	-99.11	1,358,905.57
Bill Pmt -Check	05/12/2025	17027	Edge Communicat...	Invoice # 630...	-30.74	1,358,874.83
Bill Pmt -Check	05/12/2025	17028	Lakes Country Serv...	Invoice # 101...	-215.49	1,358,659.34
Bill Pmt -Check	05/12/2025	17029	MACAI	Scott Johnso...	-250.00	1,358,409.34
Bill Pmt -Check	05/12/2025	17030	Northern Resources...	ID# 783156	-401.76	1,358,007.58
Bill Pmt -Check	05/12/2025	17031	Pennington County ...	Invoice # 202...	-806.53	1,357,201.05
Bill Pmt -Check	05/12/2025	17032	Roseau Co. Ag. So...	SWCD Fair B...	-150.00	1,357,051.05
Deposit	05/12/2025			Deposit	8,219.71	1,365,270.76
Deposit	05/12/2025			Deposit	144.96	1,365,415.72
Check	05/12/2025	CCADJ		Batch Fee ID...	-5.37	1,365,410.35
Deposit	05/13/2025			Deposit	112.75	1,365,523.10
Check	05/13/2025	CCADJ		Batch Fee ID...	-4.25	1,365,518.85
Deposit	05/15/2025			Deposit	1,347.56	1,366,866.41
Check	05/15/2025	CCADJ		Batch Fee ID...	-47.77	1,366,818.64
Deposit	05/16/2025			Deposit	85.90	1,366,904.54
Check	05/16/2025	CCADJ		Batch Fee ID...	-3.31	1,366,901.23
Check	05/19/2025	17033	McDonnell, Joe	CC 24-07 CS...	-477.15	1,366,424.08
Bill Pmt -Check	05/19/2025	17034	Always there Staffin...	Invoice # 112...	-950.16	1,365,473.92
Bill Pmt -Check	05/19/2025	17035	Elan Financial Servi...	act # 479817...	-1,735.55	1,363,738.37
Check	05/19/2025	17038	Scott A Johnson	reimbursement	-14.09	1,363,724.28
Deposit	05/19/2025			Deposit	64.43	1,363,788.71
Check	05/19/2025	CCADJ		Batch Fee ID...	-2.56	1,363,786.15
Liability Check	05/20/2025		QuickBooks Payroll...	Created by P...	-3,990.32	1,359,795.83
Deposit	05/20/2025			Deposit	9,584.70	1,369,380.53
Deposit	05/20/2025			Deposit	1,228.68	1,370,609.21
Paycheck	05/21/2025	17036	Jan P Miller		-136.44	1,370,472.77
Paycheck	05/21/2025	DD16...	John O Gaukerud	Direct Deposit	0.00	1,370,472.77
Paycheck	05/21/2025	DD16...	Landon W Olson	Direct Deposit	0.00	1,370,472.77
Paycheck	05/21/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,370,472.77
Paycheck	05/21/2025	17037	Scott A Johnson		-2,443.69	1,368,029.08
Paycheck	05/21/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,368,029.08
Liability Check	05/21/2025	EFT	PERA	9432-00	-1,134.20	1,366,894.88
Deposit	05/21/2025			Deposit	57.98	1,366,952.86

8:20 AM
 06/09/25
 Accrual Basis

Roseau SWCD
Monthly Treasurer's Report
As of May 31, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Check	05/21/2025	CCADJ		Batch Fee ID...	-2.33	1,366,950.53
Check	05/27/2025	17039	Pastir, Perry	C/S tree plan...	-1,998.09	1,364,952.44
Check	05/27/2025	17040	Falk, Roger	C/S Tree pla...	-2,846.78	1,362,105.66
Bill Pmt -Check	05/27/2025	17041	Always there Staffin...	Invoice # 112...	-2,068.90	1,360,036.76
Bill Pmt -Check	05/28/2025	EFT	Deepwater Holdings	June Rent	-1,700.00	1,358,336.76
Check	05/29/2025		QuickBooks Payroll...	Created by D...	-1.75	1,358,335.01
Check	05/29/2025	17042	VOID		0.00	1,358,335.01
Deposit	05/29/2025			Deposit	0.02	1,358,335.03
Check	05/30/2025	EFT	Deepwater Holdings	June Rent	-1,700.00	1,356,635.03
Liability Check	05/30/2025	EFT	MN Dept. Revenue	9049503	-673.00	1,355,962.03
Liability Check	05/30/2025	EFT	IRS	41-6009151	-4,222.00	1,351,740.03
Deposit	05/30/2025			Deposit	53.69	1,351,793.72
Check	05/30/2025	CCADJ		Batch Fee ID...	-2.18	1,351,791.54
Deposit	05/31/2025			Interest	285.72	1,352,077.26
Total Citizen's Checking					-50,250.11	1,352,077.26
Savings						643,601.07
Border State Bank-Savings						643,601.07
Deposit	05/15/2025			Interest	1,586.96	645,188.03
Total Border State Bank-Savings					1,586.96	645,188.03
Total Savings					1,586.96	645,188.03
TOTAL					-48,663.15	1,997,265.29

	Roseau SWCD				RSWCD	TRP	RRW	LOW	
	Cost-Share Program Log								
	Effective Contracts as of 6/10/2025								
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
									Balance
			Local Water Mgmt						\$ 12,600.00
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$ 10,800.00
2/18/2025	11/27/2024		LWM 24-18	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,900.00
6/4/2025	11/27/2024		LWM 24-19	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,000.00
	3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 8,600.00
	5/7/2025		LWM 25-02	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 7,700.00
Cancelled	5/7/2025		LWM 25-03	Well Decommissioning	351	90%	FY25 LWM		
	5/7/2025		LWM 25-04	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 6,800.00
	6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 5,900.00
	6/3/2025		LWM 25-06	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 5,500.00
	6/9/2025		LWM 25-07	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 4,600.00
	6/9/2025		LWM 25-08	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 4,200.00
									Balance
			2024 Conservation Contracts						\$ 13,314.00
9/9/2024	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY24 CC	\$ 1,627.18	\$ 11,686.82
5/27/2025	10/7/2024	4/14/2025	CC 24-01	Shelterbelt	380	75%	FY24 CC	\$1,998.09	\$ 9,688.73
5/27/2025	12/4/2024	3/27/2025	CC 24-02	Shelterbelt	380	75%	FY24 CC	\$2,846.78	\$ 6,841.95
Cancelled - replacement trees for	3/10/2025		CC 24-03	Tree/Shrub Establishment	612	75%	FY24 CC		\$ 6,841.95
			CC 24-04	Tree/Shrub Establishment	612	75%	FY24 CC	\$362.39	\$ 6,479.56
6/4/2025	3/24/2025		CC 24-05	Tree/Shrub Establishment	612	75%	FY24 CC	\$543.59	\$ 5,935.97
	3/25/2025		CC 24-06	Shelterbelt	380	75%	FY24 CC	\$616.07	\$ 5,319.90
5/27/2025	3/26/2025		CC 24-07	Tree/Shrub Establishment	612	75%	FY24 CC	\$402.41	\$ 4,917.49
	5/15/2025		CC 24-08	Tree/Shrub Establishment	612	75%	FY24 CC	\$0.00	\$ 4,917.49
									Balance
			2025 Conservation Contracts						\$ 13,314.00
									\$ 13,314.00
			2025 Soil Heal	Received 50% (it's a 50-40-10 grant)		C/S Rate			\$ 50,000.00
Billable rate			Jan- March 20	Scott 143 Hrs				\$ 13,436.28	\$ 36,563.72
				Janine 69 Hrs				\$ 5,238.48	\$ 31,325.24
				Shonda 66 Hrs				\$ 4,408.14	\$ 26,917.10
	4/15/2025		25 - SH - 01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$ 24,917.10
	5/6/2025		25 - SH - 02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$ 22,917.10

			Lake of the Woods WBIF						
			Two River Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
	12/17/2024		RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68	
			Roseau River WBIF						
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
	12/17/2024		RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	
	3/27/2025		RR FMP 23-16	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,198.42	
	4/8/2025		RR FMP 23-17	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$2,862.00	
	6/9/2025		RR FMP 23-18	Forest Stewardship Pla	508M	90%	FY23 RRW WBIF	\$2,679.75	



502 7th Street Southwest
Suite 5
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
July 15, 2025

The monthly Board Meeting was held Tuesday, July 15, 2025. Chairman, John Gaukerud, called the meeting to order at 7:03 a.m. Supervisors present: Landon Olson, Ulrik Aaskov, and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2025 June Minutes.

Treasurer's Report:

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the Treasurer's Report from June 2025.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting and Quarterlies.
- Ordered Fair booth promo items Chapstick and pizza cutters. Has been working on items to showcase in the fair booth.
- Had a meeting with NRCS to just update each other on programs happening in each county.
- Attended the Area 1 Admin meeting in Mahnomen.
- I have researched the MN PFMLA stuff to present potential costs to the board.
- Has taken a few tree orders for 2026 and done a few potential tree plans for 2026. There is an outstanding bill for a tree bar from 2024 that I have not heard from the landowner regarding the bills I've sent.
- Have a Two Rivers JPB meeting this week and did their monthly bookkeeping items.

Water Planner Lovold:

- Attended the MN Watershed Summer Tour as it was in the RRW this year.
- Attended a Teams meeting on the Winter Road Peatland SNA project. Torin McCormick, HDR, gave a presentation on a 10-year 24-hour analysis of both saturated and dry existing conditions vs proposed conditions on each of the potential sites. A total of 2-3 ditches will be chosen for restoration. The LOW and Roseau Co Commissioners will be brought into discussion at their July Board Meetings respectively.
- Attended the Implementation Committee (LOW) and RRW JPB meetings last week. The TRP JPB meeting is this Thursday and the LOW JPB meeting is on July 28.
- A LOW Field Day will be held August 6 at the Badger Community Center.
- The LOW Field Day will be on August 6. There will be an indoor session in the morning at the Badger Community Center and a field visit to Didriksons in the afternoon.
- Had a people come in for Forest Stewardship Plan payment processing as well as a couple new contracts.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette.
- 27 Decontaminations to date.
- AIS Decontamination unit repaired.
- Area Meeting - Mahnomen.
- Olafson site completed.
- Gypsy Moth traps placed out.
- LOW/SWCD/SFA meeting.
- WCA
 - Joe Grygelko - Bank Site
 - Joe Petersen - Project
 - Troy Weiland – Riverbank erosion.
 - Harold Kjallbert – Riverbank erosion

OLD BUSINESS: None

NEW BUSINESS

MN Paid leave premiums: Discussion was had by the board and staff on this topic based on the scenarios provided. At this time the board has decided to just keep this as an old item to be further discussed and decided on in the December meeting.

Prevailing Wage: SWCDs received guidance from DLI that conservation projects are not exempt from prevailing wage requirements. The Board of Water and Soil Resource (BWSR) continues to meet and discuss prevailing wage with DLI but there's little guidance on how to implement prevailing wage requirements. Motion to notify contractors that prevailing wage applies and continue to support prevailing wage on projects moving forward was made by Olson, seconded by Miller and passed by unanimous vote.

Contract update: See provided program log sheet.

Training: MACAI Ag inspector short course coming next week

RRCCSA Board meeting on the 22nd of July

Supervisor training on September 10 & 11th in Waite Park

BWSR Academy October 21st – 23rd

Other: Landon stated that he will be resigning from the board come December 31st.

Next Board Meeting Date:

- The next meeting is scheduled for Tuesday, August 12th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:59 a.m. on a motion made by Aaskov seconded by Miller and carried by unanimous votes.

8-12-2025
Approval Date

Landon Olson
District Board of Supervisors Secretary

7:30 AM
07/14/25
Accrual Basis

Roseau SWCD
Monthly Treasurer's Report
As of June 30, 2025

Type	Date	Num	Name	Memo	Amount	Balance
						1,352,077.26
Citizen's Checking						
Paycheck	06/01/2025	17043	Janine M Lovold		-794.98	1,351,282.28
Paycheck	06/01/2025	17044	Scott A Johnson		-794.97	1,350,487.31
Paycheck	06/01/2025	17045	Shonda M Jelle		-821.98	1,349,665.33
Liability Check	06/03/2025		QuickBooks Payroll...	Created by P...	-3,596.41	1,346,068.92
Paycheck	06/04/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,346,068.92
Paycheck	06/04/2025	17053	Scott A Johnson		-2,443.69	1,343,625.23
Paycheck	06/04/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,343,625.23
Check	06/04/2025	17047	Bitzer, Donald	Well Sealing	-900.00	1,342,725.23
Check	06/04/2025	17048	Olafson, Rodney (J...	Tree Planting...	-543.58	1,342,181.65
Bill Pmt -Check	06/04/2025	17049	Always there Staffin...	Invoice # 112...	-1,897.44	1,340,284.21
Bill Pmt -Check	06/04/2025	17050	Marco Technologie...	invoice # 556...	-179.07	1,340,105.14
Bill Pmt -Check	06/04/2025	17051	Sjoberg's Cable TV	Act # 1037967	-66.95	1,340,038.19
Bill Pmt -Check	06/04/2025	17052	USAbLe Life insuran...	invoice # 000...	-117.45	1,339,920.74
Check	06/04/2025	17046	VOID		0.00	1,339,920.74
Liability Check	06/05/2025	EFT	PERA	9432-00	-1,134.20	1,338,786.54
Bill Pmt -Check	06/09/2025	17054	Always there Staffin...	Invoice # 112...	-1,871.92	1,336,914.62
Bill Pmt -Check	06/09/2025	17055	Area I MASWCD	Admin Session	-37.33	1,336,877.29
Bill Pmt -Check	06/09/2025	17056	CenturyLink	Act # 301222...	-100.06	1,336,777.23
Bill Pmt -Check	06/09/2025	17057	Coast-True Value		-136.28	1,336,640.95
Bill Pmt -Check	06/09/2025	17058	Lakes Country Serv...		-215.52	1,336,425.43
Bill Pmt -Check	06/09/2025	17059	Northern Resources...		-103.20	1,336,322.23
Check	06/09/2025	17060	Shonda M Jelle	Mileage reim...	-138.60	1,336,183.63
Bill Pmt -Check	06/16/2025	17065	Always there Staffin...	Invoice # 112...	-1,775.00	1,334,408.63
Bill Pmt -Check	06/16/2025	17066	Area I MASWCD	Area 1 meeti...	-100.00	1,334,308.63
Bill Pmt -Check	06/16/2025	17067	Edge Communicat...	invoice # 631...	-30.74	1,334,277.89
Bill Pmt -Check	06/16/2025	17068	Elan Financial Servi...	Act # 479817...	-1,343.25	1,332,934.64
Bill Pmt -Check	06/16/2025	17069	Pennington County ...	Invoice # 202...	-614.44	1,332,320.20
Liability Check	06/17/2025		QuickBooks Payroll...	Created by P...	-3,596.39	1,328,723.81
Paycheck	06/18/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,328,723.81
Paycheck	06/18/2025	17064	Scott A Johnson		-2,443.68	1,326,280.13
Paycheck	06/18/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,326,280.13
Liability Check	06/18/2025		QuickBooks Payroll...	Created by P...	-278.47	1,326,001.66
Liability Check	06/18/2025	Eft	PERA	9432-00	-1,134.20	1,324,867.46
Paycheck	06/20/2025	DD16...	John O Gaukerud	Direct Deposit	0.00	1,324,867.46
Paycheck	06/20/2025	17061	Jade R Estling		-158.13	1,324,709.33
Paycheck	06/20/2025	17062	Jan P Miller		-136.44	1,324,572.89
Paycheck	06/20/2025	DD16...	Landon W Olson	Direct Deposit	0.00	1,324,572.89
Paycheck	06/20/2025	17063	Ulrik F Aaskov		-115.44	1,324,457.45
Check	06/23/2025	17070	Weiland, Troy & Sa...	CC 24-06 Tre...	-616.07	1,323,841.38
Check	06/23/2025	17071	Mlodzik, Greg	CC 24-02 Tre...	-456.14	1,323,385.24
Bill Pmt -Check	06/23/2025	17072	Always there Staffin...	Invoice # 112...	-2,068.90	1,321,316.34
Bill Pmt -Check	06/30/2025	17073	Always there Staffin...	Invoice # 112...	-2,016.35	1,319,299.99
Bill Pmt -Check	06/30/2025	17074	Diamond Industrial ...	Invoice # 273...	-281.45	1,319,018.54
Bill Pmt -Check	06/30/2025	17075	Lakes Country Serv...	Invoice # 101...	-15.00	1,319,003.54
Bill Pmt -Check	06/30/2025	17076	Sjoberg's Cable TV	Act # 1037969	-66.95	1,318,936.59
Bill Pmt -Check	06/30/2025	17077	USAbLe Life insuran...		-117.45	1,318,819.14
Deposit	06/30/2025			Deposit	4,251.90	1,323,071.04
Deposit	06/30/2025			Interest	285.48	1,323,356.52
Total Citizen's Checking					-28,720.74	1,323,356.52
Savings						645,188.03
Border State Bank-Savings						645,188.03
Deposit	06/15/2025			Interest	1,643.90	646,831.93
Total Border State Bank-Savings					1,643.90	646,831.93
Total Savings					1,643.90	646,831.93
TOTAL					-27,076.84	1,970,188.45



July 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–

- We have 5 applications contracted. Last one was on 7/1/25.
- Taking new applications.

EQIP

- We have six application contracted. Three more in approved status being sent to other funding pools. WAITING
- We are starting to plan the applications for 2026 this summer. 30+ so far.
- We are in the field checking practices for payment and getting them out asap.

CRP –

- FSA will be sending approx 19 contracts over for us to do. WAITING
- We have 27 CRP contracts expiring to do status reviews on.
- Working on applying enhancements for 2025.

WRE –

- Two sites checked so far. No more on our list at this point.

Meetings/Trainings/Other –

- Additional Trainings throughout the month.
- Meeting with SWCD to share information on programs. SUCCESS. I need to go over minutes with Mel.
- Bridget will be helping with CRP in Kittson county.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

			Roseau SWCD				RSWCD	TRP	RRW	LOW		
Cost-Share Program Log												
Effective Contracts as of 7/8/2025												
Notes	Paid	Contract Approved Date	Amendment	Contract #	Name	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered		
											Balance	
				Local Water Mgmt								\$ 12,600.00
2 wells		9/30/2024		LWM 24-12	Charlie Peckman	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$ 10,800.00	
		3/27/2025		LWM 25-01	Casey Pearson	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 8,600.00	
		5/7/2025		LWM 25-02	Norvel Parsley	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 7,700.00	
		5/7/2025		LWM 25-04	David Dirks	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 6,800.00	
		6/9/2025		LWM 25-05	Ryan Waage	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 5,900.00	
		6/3/2025		LWM 25-06	Shirley (Glenice) Viken	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 5,500.00	
		6/9/2025		LWM 25-07	Joseph Brusven	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 4,600.00	
		6/9/2025		LWM 25-08	Dale / Donna Wensloff	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 4,200.00	
		6/18/2025		LWM 25-09	Loren Kramer-Johnson	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 3,800.00	
		6/18/2025		LWM 25-10	Estling Farms Inc	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 2,900.00	
											\$ 2,900.00	
											Balance	
				2024 Buffer								\$ 35,000.00
TSA estimate needed				Buff 24-01	Oslund Farms	SWI	410	75%	Buffer 2024		\$ 35,000.00	
TSA estimate needed				Buff 24-02	Mark Oslund / Oslund Farms	SWI	410	75%	Buffer2024		\$ 35,000.00	
											Balance	
				2024 Conservation Contracts - Grant is completed								\$ 13,314.00
FY23SH & FY24CC	9/9/2024	5/2/2024		SH 23-10	Paul Edmand	Shelterbelt	380	75%	FY24 CC	\$ 1,627.18	\$ 11,686.82	
	5/27/2025	10/7/2024	4/14/2025	CC 24-01	Perry Pastr	Shelterbelt	380	75%	FY24 CC	\$1,998.09	\$ 9,688.73	
	5/27/2025	12/4/2024	3/27/2025	CC 24-02	Roger Falk	Shelterbelt	380	75%	FY24 CC	\$2,846.78	\$ 6,841.95	
Cancelled - replacement trees for	3/4/2025	3/4/2025		CC 24-03	Eugene Earle	Tree/Shrub Establishment	612	75%	FY24 CC		\$ 6,841.95	
need date	need date			CC 24-04	Greg Miodzik	Tree/Shrub Establishment	612	75%	FY24 CC	\$456.14	\$ 6,385.81	
6/4/2025	3/24/2025			CC 24-05	Rodney Olafson	Tree/Shrub Establishment	612	75%	FY24 CC	\$543.59	\$ 5,842.22	
need date	need date			CC 24-06	Troy Weiland	Shelterbelt	380	75%	FY24 CC	\$616.07	\$ 5,226.15	
5/19/2025	3/26/2025			CC 24-07	Joseph McDonnell	Tree/Shrub Establishment	612	75%	FY24 CC	\$402.41	\$ 4,823.74	
Split with FY25 CC	need date			CC 24-08	Rick Millner	Tree/Shrub Establishment	612	75%	FY24 CC	\$4,823.74	\$ -	
											Balance	
				2025 Conservation Contracts								\$ 13,314.00
Remaining Cost share payment	need date	need date		CC 24-08	Rick Millner	Tree/Shrub Establishment	612	75%	FY25 CC	\$ 649.95	\$ 12,664.05	
Split with FY24 CC	Completed by Kitson SWCD			CC 25-01	Chad MacDonald	Tree/Shrub Establishment	612	75%	FY25 CC	\$ 1,776.66	\$ 10,887.39	
											Balance	
				2025 Soil Health - State								\$ 50,000.00
Billable rate				Jan- March 2025			Received 50% (it's a 50-40-10 grant)	C/S Rate			\$ 13,436.28	\$ 36,563.72
											\$ 5,238.48	\$ 31,325.24
											\$ 4,408.14	\$ 26,917.10
		4/15/2025		25-SH-01	Vaughn Langgaas	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$ 24,917.10	
		5/6/2025		25-SH-02	Vern Langgaas	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$ 22,917.10	
				25-SH-03	Jade Estling	Cover Crop	340	Flat	25 Soil Health		\$ 22,917.10	
				25-SH-04	Estling Farms Inc	Cover Crop	340	Flat	25 Soil Health		\$ 22,917.10	
				April- June 2025 Billable			Scott 16 Hrs				1503.36	\$ 21,413.74
											911.04	\$ 20,502.70
											400.74	\$ 20,101.96



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MINUTES
ROSEAU SWCD BOARD MEETING
Augusts 12, 2025

The monthly Board Meeting was held on Tuesday, August 12, 2025. Chairman, John Gaukerud, called the meeting to order at 7:16 a.m. Supervisors present: Landon Olson, and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Miller, seconded by Olson, and passed by unanimous vote to approve the 2025 June Minutes.

Treasurer's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Report from June 2025.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Set up and worked at the Fair booth the promo items Chapstick and pizza cutters went over well.
- S a few grants that are close to being fully expended that I am keeping an eye on to make sure we don't overspend them.
- Have taken a few tree orders for 2026 and have been working with a landowner on a cost share tree plans for 2026 all tree items have been paid for, and the outstanding tree bar has been returned.
- I have paid Two Rivers JPB cost shares and made the deposit.
- Has fielded a lot of AIS decontamination calls. When we have no inspectors on Monday _ Wednesday they have been told to go to LOW Marine.

Water Planner Lovold:

- Attended TRP & LOW JPB mtgs
- Attended a RR ST meeting
- Attended/helped to host the LOW Roseau Field Day in Badger. About 36 people attended with 24 being the public. Thor & Dana presented in the morning. Then there was a field trip to their ranch in the afternoon.
- The Well Water Testing Clinic is next Tuesday, August 19
- The LOW JPB is starting a LOW plan amendment process. Looking at a Public Kick-off meeting on Sept 24 from 5 – 7 pm at RiverPlace in Warroad.
- Has started to work on a tree plan for next spring.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette.
- 37 Decontaminations to date.
- MACAI Short Course Training - Mankato.
- SFA Cattleman's Tour.
- SWI – Shawn Wolffe.
- Tree Order was placed for 2026 season.
- LOW/SWCD/SFA meeting.
- WCA
 - Scott Rhodes – Lot development
 - Joe Petersen – Riverbank erosion
 - Sahara Edwards – Lot development.
 - Roseau County Bridge Replacement
 - Grygelko Bank Site – Banking Project
 - Hawkes Peat Mine -

OLD BUSINESS:

MN Paid Leave ~ This is here to serve as a reminder to make decision before January meeting.

NEW BUSINESS

MN Stockman's Association Donation: Discussion was had by the board and staff on this topic. The Stockman's association asked to partner on funding Kent Solberg from SFA to come and talk at the upcoming grazing tour at Cole Christianson's, this is a two-part tour taking place this fall and next spring. Motion to partner and fund \$250 was made by Miller, seconded by Olson and passed by unanimous vote.

Peterson Company representation letter: SWCD received the representation letter and draft Audit for the 2024 Audit. Motion to accept the letter and sign it was made by Olson, seconded by Miller and passed by unanimous vote.

Contract update: See provided program log sheet.

Training:

Supervisor training on September 10 & 11th in Waite Park

BWSR Academy October 21st – 23rd

Other:

Next Board Meeting Date:

- The next meeting is scheduled for Tuesday, September 9th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 8:23 a.m. on a motion made by Miller seconded by Olson and carried by unanimous votes.

9/10/25

Approval Date

Landon Olson

District Board of Supervisors Secretary

Roseau SWCD
Monthly Treasurer's Report
As of July 31, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Citizen's Checking						1,323,356.52
Check	07/01/2025		QuickBooks Payroll...	Created by D...	-1.75	1,323,354.77
Liability Check	07/01/2025		QuickBooks Payroll...	Created by P...	-3,596.41	1,319,758.36
Check	07/02/2025	EFT	Deepwater Holdings	July Rent	-1,700.00	1,318,058.36
Paycheck	07/02/2025	17078	Janine M Lovold		-794.98	1,317,263.38
Paycheck	07/02/2025	17079	Scott A Johnson		-794.98	1,316,468.40
Paycheck	07/02/2025	17080	Shonda M Jelle		-821.97	1,315,646.43
Paycheck	07/02/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,315,646.43
Paycheck	07/02/2025	17081	Scott A Johnson		-2,443.68	1,313,202.75
Paycheck	07/02/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,313,202.75
Liability Check	07/02/2025	EFT	PERA	9432-00	-1,134.20	1,312,068.55
Check	07/07/2025	17082	Millner, Rick	Cost share o...	-5,473.69	1,306,594.86
Bill Pmt -Check	07/07/2025	17083	Always there Staffin...	Invoice # 112...	-1,916.35	1,304,678.51
Bill Pmt -Check	07/07/2025	17084	CenturyLink	Act # 301222...	-93.28	1,304,585.23
Bill Pmt -Check	07/07/2025	17085	Culligan Water Con...		-36.00	1,304,549.23
Bill Pmt -Check	07/07/2025	17086	Marco Technologie...	invoice # 558...	-179.07	1,304,370.16
Liability Check	07/08/2025	EFT	IRS	41-6009151	-4,199.84	1,300,170.32
Liability Check	07/08/2025	EFT	MN Dept. Revenue	9049503	-673.00	1,299,497.32
Deposit	07/08/2025			Deposit	24.16	1,299,521.48
Check	07/08/2025	CCADJ		Batch Fee ID...	-1.15	1,299,520.33
Check	07/09/2025	17087	Langaas, Vaughn	SH 25-01 Spr...	-2,000.00	1,297,520.33
Check	07/09/2025	17088	Langaas, Vern	SH 25-02 Spr...	-2,000.00	1,295,520.33
Sales Tax Payment	07/10/2025	EFT	MN Dept. Revenue		-1,485.00	1,294,035.33
Bill Pmt -Check	07/14/2025	17089	Edge Communicat...	invoice # 633...	-30.74	1,294,004.59
Bill Pmt -Check	07/14/2025	17090	Northern Resources...	Statement ID...	-87.00	1,293,917.59
Bill Pmt -Check	07/14/2025	17091	Pennington County ...	Invoice # 202...	-2,533.97	1,291,383.62
Check	07/14/2025	17092	Macdonald, Chad	CC 25-01 Tre...	-1,178.66	1,290,204.96
Liability Check	07/15/2025		QuickBooks Payroll...	Created by P...	-3,596.40	1,286,608.56
Paycheck	07/16/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,286,608.56
Paycheck	07/16/2025	17093	Scott A Johnson		-2,443.70	1,284,164.86
Paycheck	07/16/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,284,164.86
Liability Check	07/16/2025	EFT	PERA	9432-00	-1,134.20	1,283,030.66
Deposit	07/17/2025			Deposit	70,390.57	1,353,421.23
Check	07/21/2025	17094	Macdonald, Chad	CC 25-01 bal...	-600.00	1,352,821.23
Check	07/21/2025	17095	Bursven, Joseph	LWM 25-07 ...	-900.00	1,351,921.23
Check	07/21/2025	17096	Dirks, David	LWM 25-04 ...	-900.00	1,351,021.23
Check	07/21/2025	17097	Viken, Shirley Glenice	LWM 25-06 ...	-900.00	1,350,121.23
Bill Pmt -Check	07/21/2025	17098	Always there Staffin...	Invocie # 112...	-3,286.49	1,346,834.74
Bill Pmt -Check	07/21/2025	17099	Elan Financial Servi...	Act # 479817...	-1,339.33	1,345,495.41
Bill Pmt -Check	07/21/2025	17100	Kevin Johnson Auto...	invoice # 311...	-65.61	1,345,429.80
Bill Pmt -Check	07/28/2025	17101	Always there Staffin...	Invoice # 112...	-1,839.88	1,343,589.92
Bill Pmt -Check	07/28/2025	17102	Sjoberg's Cable TV	Act # 1037969	-66.95	1,343,522.97
Check	07/29/2025		QuickBooks Payroll...	Created by D...	-1.75	1,343,521.22
Liability Check	07/29/2025		QuickBooks Payroll...	Created by P...	-3,596.41	1,339,924.81
Liability Check	07/29/2025		QuickBooks Payroll...	Created by P...	-474.42	1,339,450.39
Check	07/30/2025		Deepwater Holdings	August Rent	-1,700.00	1,337,750.39
Paycheck	07/30/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,337,750.39
Paycheck	07/30/2025	17103	Scott A Johnson		-2,443.68	1,335,306.71
Paycheck	07/30/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,335,306.71
Paycheck	07/30/2025	17104	Jan P Miller		-251.87	1,335,054.84
Paycheck	07/30/2025	DD16...	John O Gaukerud	Direct Deposit	0.00	1,335,054.84
Paycheck	07/30/2025	DD16...	Landon W Olson	Direct Deposit	0.00	1,335,054.84
Paycheck	07/30/2025	17105	Ulrik F Aaskov		-115.44	1,334,939.40
Deposit	07/31/2025			Interest	283.41	1,335,222.81
Total Citizen's Checking					11,866.29	1,335,222.81
Savings						646,831.93
Border State Bank-Savings						646,831.93
Deposit	07/15/2025			Interest	1,594.93	648,426.86
Total Border State Bank-Savings					1,594.93	648,426.86
Total Savings					1,594.93	648,426.86
TOTAL					13,461.22	1,983,649.67



august 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–

- We are currently taking new applications.

EQIP

- We are working on EQIP plans.
- Deferral letters were sent out to target interest on current applications.
- Signup deadline for 2026 Round 1 was August 1st. We will continue to take applications as they come in.

CRP –

- FSA will be sending approx 19 contracts over for us to do.
- Met with FSA last week to discuss details of contract building.
- Bridget is assisting Kittson County with CRP field checks.

WRE –

Meetings/Trainings/Other –

- Kathy Fillmore has announced she will be retiring end of December.
- Various virtual trainings scheduled throughout the month.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

		Roseau SWCD				RSWCD	TRP	RRW	LOW	
			Cost-Share Program Log							
			Effective Contracts as of 8/12/2025							
Notes	Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
										Balance
				Local Water Mgmt						\$12,600.00
2 wells		9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$10,800.00
		3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$8,600.00
	7/28/2025	5/7/2025		LWM 25-02	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$7,700.00
		5/7/2025		LWM 25-04	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$6,800.00
		6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$5,900.00
		6/3/2025		LWM 25-06	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$5,500.00
		6/9/2025		LWM 25-07	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$4,600.00
	7/28/2025	6/9/2025		LWM 25-08	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$4,200.00
		6/18/2025		LWM 25-09	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$3,800.00
		6/18/2025		LWM 25-10	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$2,900.00
										\$2,900.00
										Balance
				2024 Buffer						\$35,000.00
TSA estimate needed				Buff 24-01	SWI	410	75%	Buffer 2024		\$35,000.00
TSA estimate needed				Buff 24-02	SWI	410	75%	Buffer2024		\$35,000.00
				Buff 24-03	SWI	410	75%	Buffer 24		\$35,000.00
										Balance
				2025 Conservation Contracts						\$13,314.00
Split with FY24 CC	7/7/2025	5/15/2025		CC 24-08	Tree/ Shrub Establishment	612	75%	FY25 CC	\$724.68	\$12,589.32
	7/14/2025	Completed by Kittson SWCD		CC 25-01	Tree/ Shrub Establishment	612	75%	FY25 CC	\$1,778.66	\$10,810.66
										Balance
				2025 Soil Heal						\$50,000.00
	Billable rate			Jan- March 2025	Received 50% (it's a 50-40-10 grant)		C/S Rate			
					Scott 143 Hrs				\$13,436.28	\$36,563.72
	Billable rate				Janine 69 Hrs				\$5,238.48	\$31,325.24
	Billable rate				Shonda 66 Hrs				\$4,408.14	\$26,917.10
	7/9/2025	4/15/2025		25-SH-01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$24,917.10
	7/9/2025	5/6/2025		25-SH-02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$22,917.10
	Billable rate			April- June 2025 B	Scott 16 Hrs				\$1,503.36	\$21,413.74
	Billable rate				Janine 12 Hrs				\$911.04	\$20,502.70
	Billable rate				Shonda 6 Hrs				\$400.74	\$20,101.96

				Lake of the Woods WBIF						
				Two River Plus WBIF						
		2/12/2024	RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00		
		2/12/2024	RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00		
		1/6/2025	RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88		
		12/17/2024	RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68		
				Roseau River						
		3/18/2024	RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00		
		3/18/2024	RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00		
		10/15/2024	RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35		
		4/8/2024	RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36		
		5/28/2024	RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80		
		7/3/2024	RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28		
		12/17/2024	RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00		
	6/17/2025	3/27/2025	RR FMP 23-16	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,198.42		
	6/17/2025	4/8/2025	RR FMP 23-17	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$2,862.00		
	7/14/2025	6/9/2025	RR FMP 23-18	Forest Stewardship Pla	508M	90%	FY23 RRW WBIF	\$2,679.75		
		7/2/2025	RR FMP 23-19	Forest Stewardship Pla	508M	90%	FY23 RRW WBIF	\$594.00		



502 7th Street Southwest
Suite 5
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
September 16, 2025

The monthly Board Meeting was held on Tuesday, September 16, 2025. Chairman, John Gaukerud, called the meeting to order at 7:04 a.m. Supervisors present: Landon Olson, Ulrik Aaskov, Jade Estling and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2025 August Minutes.

Treasurer's Report:

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the Treasurer's Report from August 2025.

Supervisor Reports:

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Attended the MASWCD Governance training in St. Cloud.
- Have closed a few grants that were nearing expenditure. BWSR notified us of a few grants that will be expiring in 2025.
- Has taken a few tree orders for 2026 and have been working with a landowner on a cost share tree plan for 2026. We have a preliminary tree order in with Schumacher's for 26.
- I have paid Two Rivers JPB cost shares and made the deposit. Also, we have paid the bill for the grazing tour.
- Signed up for BWSR Academy.
- Assisted with the Well Water Test Clinic.
- Got a quote for the new MN PFMLA from a private provider.

Water Planner Lovold:

- Attended the Private Well Focus Group meeting in Erskine.
- The Well Water Clinic was held with a total of 37 people participating.
- Attended the LOW Public Kickoff meeting for the Plan Amendment. There were three public participants that attended with the rest being agency folk.
- Attended the Hay Creek Project Team meeting. This was basically an update with the main group.
- Two virtual meetings were held with LOW and SFA.
- Checked a cost-share tree site for survival and verified a couple cover crop plantings for year 2 out of 3.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette
- 47 Decontaminations to date
- Governance and Leadership Summit - St. Cloud
- WWD Meeting
- Water Festival- Warren
- Keep it Clean/AIS committee meeting
- Buffer Compliance checks
- 2026 SWCD Budget Proposal
- WCA/TEP
 - Spruce Valley 35- Site review
 - Joe Petersen – Riverbank erosion structure, permit
 - Grygelko Bank Site – Banking project site review, permit
 - Hawkes Peat Mine – Delineation and permit approval

OLD BUSINESS

MN Paid Leave: The Board was presented with Quotes.

2024 Audit: The finalized bound Audit was presented to each Board member.

NEW BUSINESS

Contract Update: See provided program log sheet.

Training:

Managers Meeting September 24th -25th

BWSR Academy October 21st – 23rd

Other: Alternative Forages Field Day at Cole Christianson’s on September 25th

Next Board Meeting Date:

- The next meeting is scheduled for Tuesday, October 14th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:38 a.m. on a motion made by Miller seconded by Olson and carried by unanimous votes.

10 / 14 / 2025
Approval Date

Ludon Olson
District Board of Supervisors Secretary



September 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–

- We are currently taking new applications.

EQIP

- We are on hold with EQIP plans as we are waiting for the state screening tool.
- Deferral letters were sent out to target interest on current applications.
- Signup deadline for 2026 Round 1 was August 1st. We will continue to take applications as they come in.

CRP –

- FSA sent 17 contracts over for us to do.
- Currently 15 plan are written and 5 are signed and completed
- We are continuing with CRP field checks.

WRE –

Meetings/Trainings/Other –

- Kathy Fillmore has announced she will be retiring end of December.
- Various virtual trainings scheduled throughout the month.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

	Roseau SWCD				RSWCD	TRP	RRW	LOW	
		Cost-Share Program Log							
		Effective Contracts as of 9/16/2025							
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
									Balance
			Local Water Mgmt						\$12,600.00
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$10,800.00
	3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$8,600.00
7/21/2025	5/7/2025		LWM 25-04	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$6,800.00
	6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$5,900.00
7/21/2025	6/3/2025		LWM 25-06	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$5,500.00
7/21/2025	6/9/2025		LWM 25-07	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$4,600.00
	6/18/2025		LWM 25-09	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$3,800.00
	6/18/2025		LWM 25-10	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$2,900.00
	9/15/2025		LWM 25-11	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$1,100.00
									Balance
			2024 Buffer						\$35,000.00
			Buff 24-01	SWI	410	75%	Buffer 2024		\$35,000.00
			Buff 24-02	SWI	410	75%	Buffer2024		\$35,000.00
									Balance
			2025 Conservation Contracts						\$13,314.00
7/7/2025	5/15/2025		CC 24-08	Tree/ Shrub Establishment	612	75%	FY25 CC	\$724.68	\$12,589.32
7/14/2025	Completed by Kittson SWCD		CC 25-01	Tree/ Shrub Establishment	612	75%	FY25 CC	\$1,778.66	\$10,810.66
			CC 25-02	SWI	410	75%	FY25 CC	\$16,174.00	-\$5,363.34
			2025 Soil Health - St	Received 50% (it's a 50-40-10 grant)		C/S Rate			\$50,000.00
Billable rate			Jan- March 2025	Scott 143 Hrs				\$13,436.28	\$44,761.52
Billable rate				Janine 69 Hrs				\$5,238.48	\$40,353.38
Billable rate				Shonda 66 Hrs				\$4,408.14	\$38,353.38
7/9/2025	4/15/2025		25-SH-01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$36,353.38
			25 SH-02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$34,850.02
			25 SH-03	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$33,938.98
	9/15/2025		25-SH-04	Cover Crop	340	Flat	25 Soil Health		
Billable rate			April- June 2025 Bill	Scott 16 Hrs				\$1,503.36	\$31,938.98
Billable rate				Janine 12 Hrs				\$911.04	\$29,938.98
Billable rate				Shonda 6 Hrs				\$400.74	\$27,938.98
			25-SH-05	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
			25-SH-06	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
			25-SH-07	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
			25-SH-08	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
	9/15/2025		25-SH-09	Cover Crop	340	Flat	25 Soil Health		
			Lake of the Woods WBIF						
			Two Rivers Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
9/15/2025	12/17/2024		RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68	

			Roseau River WBIF					
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36
7/14/2025	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28
	12/17/2024		RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00
	7/2/2025		RR FMP 23-19	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$594.00
	8/22/2025		RR FMP 23-20	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,647.00



502 7th Street Southwest
Suite 5
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
October 14, 2025

The monthly Board Meeting was held on Tuesday, October 14, 2025. Chairman, John Gaukerud, called the meeting to order at 7:03 a.m. Supervisors present: Landon Olson, Ulrik Aaskov and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. BWSR staff present Matt Fischer.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2025 September Minutes.

Treasurer's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Report from September 2025.

Supervisor Reports:

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting along with Quarterly's.
- Attended the Stockman's Association grazing tour at Cole Christiansons's.
- Assisted with Waterfest in Warren.
- Has taken a few tree orders for 2026.
- Attended the Two Rivers JPB steering team meeting. Has made some payments to landowners as well.

Water Planner Lovold:

- LOW
 - Attended the Public Kickoff Meeting in Warroad for the upcoming Plan Amendment process. Next JPB meeting is October 29 with the ST, AC, JPB Amendment meeting afterwards.
 - Attended 5-6 Steering Team and SFA virtual meetings / phone calls for planning a regional Soil Health Event in Thief River Falls.
- RR

- Had 1 Steering Team / Hay Creek Sub-Committee Meeting in September. There is a virtual one later today with the main group.
- Four Forest Management Plan Contracts expire at the end of the month. 3 contracts have been extended through an amendment for 1 year. One more is awaiting signature.
- TRP
 - Had a Steering Team meeting at Lake Bronson State Park last week. Discussed the upcoming FY26 WBIF Grant and PRAP.
 - Have worked on PRAP prep items for next year.
 - The TRP JPB meeting is October 28 at the Greenbush Community Center.
- Attended an MPCA virtual meeting for the 2026 Surface Water Assessment Grant. Roseau River Watershed is up for the 2-year intensive surface water monitoring.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette
- WWD Meeting
- Keep it Clean/AIS committee meeting
- County Ag Inspector- District 1 meeting
- 2026 SWCD Budget Proposal
- Job Description Update
- WCA/TEP
 - Bridge Replacement - Site review, NOD
 - MNDOT- City of Warroad Airport Expansion- TEP, NOA
 - City of Warroad Wastewater Expansion- TEP, NOA

OLD BUSINESS

MN Paid Leave: No discussion was had at this meeting on it other than the board needs to decide on this in November, with December being the latest point for a decision.

NEW BUSINESS

BWSR Staff Matt Fischer: Matt gave an update on the BWSR programs and a few changes coming for grant dispersal as well as grant requests for the upcoming grant distributions.

2026 Budget: Scott presented the budget to the board. A motion was made by Olson, seconded by Askov and passed by unanimous vote to approve the 2026 budget.

MASWCD Resolution Packet: The board was given the packet, they reviewed it as a group, each board member will scan the QR code and submit their votes that way.

Set Meeting Date for November: The regular scheduled board meeting is to be on November 11th this is the Veterans Day holiday. The board decided to schedule the November meeting for November 19th.

Contract Update: See provided program log sheet.

Training:

Area 1 Meeting in Mahnomen on November 18th.
BWSR Academy October 21st – 23rd

MASWCD Convention in Bloomington on December 1-3.

Other:

Next Board Meeting Date:

- The next meeting is scheduled for Wednesday, November 19th at 8:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 8:04 a.m. on a motion made by Olson seconded by Miller and carried by unanimous votes.

11-19-25
Approval Date

Lundon Olson
District Board of Supervisors Secretary

	Roseau SWCD				RSWCD	TRP	RRW	LOW		
		Cost-Share Program Log								
		Effective Contracts as of 10/14/2025								
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered		
									Balance	
			Local Water Mgmt						\$12,600.00	
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$10,800.00	
	3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$8,600.00	
	6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$5,900.00	
	6/18/2025		LWM 25-09	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$3,800.00	
	6/18/2025		LWM 25-10	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$2,900.00	
	9/15/2025		LWM 25-11	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$1,100.00	
	9/16/2025		LWM 25-12	Well Decommissioning	351	90%	FY25 LWM-\$400 FY24 LOWWBIF - \$500	\$400.00		
									Balance	
			2024 Buffer						\$35,000.00	
			Buff 24-01	SWI	410	75%	Buffer 2024		\$35,000.00	
			Buff 24-02	SWI	410	75%	Buffer2024		\$35,000.00	
									Balance	
			2025 Conservation Contracts							\$13,314.00
7/7/2025	5/15/2025		CC 24-08	Tree/ Shrub Establishment	612	75%	FY25 CC	\$724.68	\$12,589.32	
7/14/2025	Completed by Kittson SWCD		CC 25-01	Tree/ Shrub Establishment	612	75%	FY25 CC	\$1,778.66	\$10,810.66	
			CC 25-02	SWI	410	75%	FY25 CC	\$16,174.00	-\$5,363.34	
			2025 Soil Health - Stat	Received 50% (it's a 50-40-10 grant)		C/S Rate			\$50,000.00	
Billable rate			Jan- March 2025	Scott 143 Hrs				\$13,436.28	\$36,563.72	
Billable rate				Janine 69 Hrs				\$5,238.48	\$31,325.24	
Billable rate				Shonda 66 Hrs				\$4,408.14	\$26,917.10	
7/9/2025	4/15/2025		25-SH-01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$24,917.10	
7/9/2025	5/6/2025		25-SH-02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$22,917.10	
			25-SH-03	Cover Crop	340	Flat	25 Soil Health		\$22,917.10	
	Need date		25 SH-03	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$20,917.10	
	6/18/2025		25 SH-04	Cover Crop	340	Flat	25 Soil Health	\$4,000.00	\$16,917.10	
Billable rate			April- June 2025 Billat	Scott 16 Hrs				\$1,503.36	\$15,413.74	
Billable rate				Janine 12 Hrs				\$911.04	\$14,502.70	

Billable rate				Shonda 6 Hrs				\$400.74	\$14,101.96
			25-SH-05	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$12,101.96
			25-SH-06	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$10,101.96
			25-SH-07	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$8,101.96
			25-SH-08	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$6,101.96
	6/18/2025		25-SH-09	Cover Crop	340	Flat	25 Soil Health	\$4,000.00	\$2,101.96
			Lake of the Woods WBIF						
			Two River Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
			Roseau River WBIF						
	3/18/2024	RR FMP 23-08 A1	RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	7/3/2024	RR FMP 23-13 A1	RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
	12/17/2024	RR FMP 23-15 A1	RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	
	7/2/2025		RR FMP 23-19	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$594.00	
	8/22/2025		RR FMP 23-20	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,647.00	



502 7th Street Southwest
Suite 5
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
November 19th, 2025

The monthly Board Meeting was held on Wednesday, November 19th, 2025. Chairman, John Gaukerud, called the meeting to order at 8:00 a.m. Supervisors present: Landon Olson, Jade Estling and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. County Commissioner Daryl Wicklund and District Conservationist Bonnie Hasbrouck were also present.

Secretary's Report:

- A motion was made by Estling, seconded by Miller, and passed by unanimous vote to approve the 2025 October Minutes.

Treasurer's Report:

- A motion was made by Estling, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Report from October 2025.

Supervisor Reports:

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Attended the BWSR Academy.
- Attended the Two Rivers meeting in Greenbush. Has also put together a landowner meeting in Greenbush to inform them on projects it will be held December 3rd from 11-1 at the Community Center in town.
- Found out that the District will now need to make bi-weekly Federal Deposits in 2026.
- Has become a member-at-large on the MACDE board for Area 1. The 1st meeting I will attend will be November 24th.
- Updated the Admin Job description as well as the performance evaluation ~ this was highly recommended to do on a yearly basis at BWSR Academy.
- Has been busy working with Warroad Threads on SWCD Clothing.

Water Planner Lovold:

- LOW
 - Attended a LOW JPB meeting in Warroad and the two Advisory Committee meetings for updating the Plan Amendment process.

- RR
 - Had a virtual Hay Creek Sub-Committee Meeting in October. Submitted two SWI projects to TSA for design. Sites are along Hay Creek.
 - Sent 7 incentive payment vouchers to RR JPB fiscal agent for landowners with approved Continuous CRP contracts in the watershed area.
- TRP
 - TRPJPB meeting in Greenbush.
- District
 - Attended BWSR Academy. Most of the sessions had applications for work or had good information.
 - Sent MPCA a list of 7 sites in the RRW area that were of interest for monitoring. Started to get some of the paperwork ready.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette
- AIS Reporting-Year end
- WWD Meeting
- Keep it Clean/AIS committee meeting
- BWSR Academy
- Ag Grant Training Webnar
- County Ag Inspector- District 1 meeting
- 2026 SWCD Budget Proposal
- Job Description Update
- WCA/TEP
 - Bridge Replacement - Site review, NOD
 - Badger Wetland Bank
 - MNDOT- City of Warroad Airport Expansion- TEP, NOA
 - City of Warroad Wastewater Expansion- TEP, NOA

OLD BUSINESS

MN Paid Leave: Discussion was had on this to inform the board that we have missed the private signup date and will be going with the state provided insurance at the recommended rates provided by the state in order to have this work with payroll.

NEW BUSINESS

Updated Job Descriptions: Staff presented the board with updated job descriptions. This was highly recommended to do yearly per BWSR Academy so that in the event that job duties change, the next person stepping into the role will know what to expect.

Form a Personnel Committee: This committee also was highly recommended to have on record to get done yearly. This item will be done at the January meeting when the other committee appointments are made.

Performance Reviews Discussion: The board was notified that staff will have this completed for the December meeting so that the board can review at the December meeting and decide before the first January 2026 payroll.

COLA Discussion: The board was made aware that this will be done at the December Meeting to have it done for the first payroll in 2026.

Warroad Threads Apparel: The board was presented with a packet of items that is listed on the SWCD preview of the Online store for SWCD logo related apparel. The board also voted to have a \$200 per employee/board member threshold on apparel, anything above that amount will be paid by the employee/board member. A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the \$200 district spending limit.

Contract Update: See provided program log sheet.

Training:

MASWCD Convention in Bloomington on December 1-3.

Other:

Next Board Meeting Date:

- The next meeting is scheduled for Wednesday, December 9th at 8:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 9:12 a.m. on a motion made by Miller seconded by Olson and carried by unanimous votes.

Linda Olson
Approval Date

12/9/2025
District Board of Supervisors Secretary



November 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–

- We are working on getting all contract practices applied for payments. Payment dates have not been posted yet.
- We are collecting the verification documents from participants who havent turned in their info yet.

EQIP

- We are on hold with EQIP plans as nothing has been said about the program. Payments are on hold as well.

CRP –

- Currently 15 plan are written and 5 are signed and completed as of September.

WRE – Nothing yet.

Meetings/Trainings/Other –

- Kathy Fillmore has announced she will be retiring end of December.
- Various virtual trainings scheduled throughout the month.
- New phone system. affects inter office only we were told. Need to work out bugs.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

	Roseau SWCD				RSWCD	TRP	RRW	LOW		
		Cost-Share Program Log								
		Effective Contracts as of 11/19/2025								
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered		
									Balance	
			Local Water Mgmt						\$12,600.00	
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	6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$5,900.00	
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	9/15/2025		LWM 25-11	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$1,100.00	
	9/16/2025		LWM 25-12	Well Decommissioning	351	90%	FY25 LWM-\$400 FY24 LOWWBIF - \$500	\$400.00	\$700.00	
									Balance	
			2024 Buffer						\$35,000.00	
			Buff 24-01	SWI	410	75%	Buffer 2024		\$35,000.00	
			Buff 24-02	SWI	410	75%	Buffer2024		\$35,000.00	
									Balance	
			2025 Conservation Contracts							\$13,314.00
7/7/2025	5/15/2025		CC 24-08	Tree/ Shrub Establishment	612	75%	FY25 CC	\$724.68	\$12,589.32	
7/14/2025	Completed by Kittson SWCD		CC 25-01	Tree/ Shrub Establishment	612	75%	FY25 CC	\$1,778.66	\$10,810.66	
			CC 25-02	SWI	410	75%	FY25 CC	\$16,174.00	-\$5,363.34	
			2025 Soil Health - Stat	Received 50% (it's a 50-40-10 grant)		C/S Rate			\$50,000.00	
Billable rate			Jan- March 2025	Scott 143 Hrs				\$13,436.28	\$36,563.72	
Billable rate				Janine 69 Hrs				\$5,238.48	\$31,325.24	
Billable rate				Shonda 66 Hrs				\$4,408.14	\$26,917.10	
7/9/2025	4/15/2025		25-SH-01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$24,917.10	
7/9/2025	5/6/2025		25-SH-02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$22,917.10	
	6/18/2025		25-SH-09	Cover Crop	340	Flat	25 Soil Health	\$4,000.00	\$18,917.10	
	Need Date		25 SH-03	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$16,917.10	
	6/18/2025		25-SH-04	Cover Crop	340	Flat	25 Soil Health	\$4,000.00	\$12,917.10	
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			25-SH-06	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$6,101.96
			25-SH-07	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$4,101.96
			25-SH-08	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$2,101.96
			Lake of the Woods WBIF						
			Two River Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
			Roseau River WBIF						
	3/18/2024	RR FMP 23-08 A1	RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024	RR FMP 23-11 A1	RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	7/3/2024	RR FMP 23-13 A1	RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
	12/17/2024	RR FMP 23-15 A1	RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	
	7/2/2025		RR FMP 23-19	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$594.00	
	8/22/2025		RR FMP 23-20	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,647.00	



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Suite 5
Roseau, MN 56751

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MINUTES
ROSEAU SWCD BOARD MEETING
December 9, 2025

The monthly Board Meeting was held on Tuesday, December 9th, 2025. Chairman, John Gaukerud, called the meeting to order at 8:00 a.m. Supervisors present: Landon Olson, Jade Estling, Ulrik Aaskov and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. County Commissioner Levi Novacek and District Conservationist Bonnie Hasbrouck were also present.

Secretary's Report:

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the 2025 November Minutes.

Treasurer's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Report from November 2025.

Supervisor Reports:

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Attended Her 1st MACDE meeting.
- hosted a Two Rivers Landowner meeting in Greenbush. Also, has paid the vouchers that came in.
- Will set up payroll today for the 15th before leaving.
- Assisted landowners with tree orders.

Water Planner Lovold:

- Well Decommissioning contracts
- SWAG
- New C/S tree site for 2026
- LOW/SFA meetings
- Updated LWM grant in eLINK
- LOW Cooperative Agreements
- LOWW Plan Update meetings
- Landowner meeting in Greenbush
- RR NSLM Policy

District Manager Johnson:

- AIS Reporting-Year end
- WWD Meeting
- Keep it Clean/AIS committee meeting
- Ag Grant Training Webinar
- County Ag Inspector- District 1 meeting
- MASWCD Annual Convention
- 2026 SWCD Budget Proposal
- Job Description Update
- WCA/TEP
 - Bridge Replacement - Site review, NOD
 - Badger Wetland Bank
 - MNDOT- City of Warroad Airport Expansion- TEP, NOA
 - City of Warroad Wastewater Expansion- TEP, NOA

OLD BUSINESS

MN Paid Leave: The board has decided to add .66% to COLA to assist and cover the cost of this. A motion was made by Miller, seconded by Estling, and passed by unanimous vote.

NEW BUSINESS

Performance Reviews Discussion: The board tabled this until the special meeting.

COLA Discussion: The board tabled this until the special meeting.

Warroad Threads Apparel: The board was reminded not to forget to place their apparel order by the 19th.

RCPP: Discussion was had on the RCPP funds on whether to fill out the RFP or to not bother. A motion was made by Olson, seconded by Estling, and passed by unanimous vote to use other funding sources and not fill out the RCPP funds.

Contract Update: See provided program log sheet.

Training:

Grant training in TRF on December 22nd

Other:

Next Board Meeting Date:

- The next meeting is scheduled for Tuesday, January 13th at 8:00 a.m. in the SWCD conference room.
- A special Closed meeting will be held to discuss Performance reviews and COLA on December 30th at 8 AM in the SWCD conference room

Adjournment:

- The meeting adjourned at 9:10 a.m. on a motion made by Olson seconded by Estling and carried by unanimous votes.

1-13-26
Approval Date

Landon Olson
District Board of Supervisors Secretary

Roseau SWCD
Monthly Treasurer's Report
As of November 30, 2025

Type	Date	Num	Name	Memo	Amount	Balance
						1,266,561.08
Citizen's Checking						
Check	11/03/2025	17181	Waage, Ryan	LWM 25-05 ...	-900.00	1,265,661.08
Bill Pmt -Check	11/03/2025	17182	CenturyLink	act # 301222...	-97.99	1,265,563.09
Bill Pmt -Check	11/03/2025	17183	Culligan Water Con...		-38.00	1,265,525.09
Bill Pmt -Check	11/03/2025	17184	Lakes Country Serv...	Invoice # 102...	-227.71	1,265,297.38
Bill Pmt -Check	11/03/2025	17185	Sjoberg's Cable TV	Act# 1037969	-66.95	1,265,230.43
Bill Pmt -Check	11/03/2025	17186	USAbLe Life insuran...	Invoice # 596...	-117.45	1,265,112.98
Deposit	11/03/2025			Deposit	150.00	1,265,262.98
Liability Check	11/04/2025		QuickBooks Payroll...	Created by P...	-3,596.40	1,261,666.58
Paycheck	11/05/2025	17187	Janine M Lovold		-794.97	1,260,871.61
Paycheck	11/05/2025	17188	Scott A Johnson		-794.98	1,260,076.63
Paycheck	11/05/2025	17189	Shonda M Jelle		-821.98	1,259,254.65
Paycheck	11/05/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,259,254.65
Paycheck	11/05/2025	17190	Scott A Johnson		-2,443.68	1,256,810.97
Paycheck	11/05/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,256,810.97
Liability Check	11/05/2025	EFT	PERA	9432-00	-1,134.20	1,255,676.77
Deposit	11/06/2025			Deposit	64,128.00	1,319,804.77
Check	11/12/2025		QuickBooks Payroll...	Created by D...	-1.75	1,319,803.02
Bill Pmt -Check	11/13/2025	EFT	Deepwater Holdings	November R...	-1,700.00	1,318,103.02
Check	11/17/2025	17191	City of Warroad	Invoice # 000...	-25.00	1,318,078.02
Bill Pmt -Check	11/17/2025	17192	Lakes Country Serv...	Invoice # 102...	-227.71	1,317,850.31
Bill Pmt -Check	11/17/2025	17193	Marco Technologie...	Invoice # 567...	-429.38	1,317,420.93
Bill Pmt -Check	11/17/2025	17194	Northern Resources...		-87.06	1,317,333.87
Check	11/17/2025	17196	Area I	Area 1 Nove...	-50.00	1,317,283.87
Liability Check	11/18/2025		QuickBooks Payroll...	Created by P...	-3,596.41	1,313,687.46
Paycheck	11/19/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,313,687.46
Paycheck	11/19/2025	17195	Scott A Johnson		-2,443.68	1,311,243.78
Paycheck	11/19/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,311,243.78
Liability Check	11/19/2025	EFT	PERA	9432-00	-1,134.20	1,310,109.58
Bill Pmt -Check	11/24/2025	17197	Edge Communincat...	invoice # 639...	-30.74	1,310,078.84
Bill Pmt -Check	11/24/2025	17198	Elan Financial Servi...	act # 0370	-721.62	1,309,357.22
Deposit	11/25/2025			Deposit	6,612.87	1,315,970.09
Liability Check	11/25/2025	EFT	MN Dept. Revenue	9049503	-673.00	1,315,297.09
Liability Check	11/25/2025	EFT	IRS	41-6009151	-4,104.22	1,311,192.87
Deposit	11/30/2025			Interest	250.86	1,311,443.73
Total Citizen's Checking					44,882.65	1,311,443.73
Savings						653,236.08
Border State Bank-Savings						653,236.08
Deposit	11/16/2025			Interest	1,489.02	654,725.10
Total Border State Bank-Savings					1,489.02	654,725.10
Total Savings					1,489.02	654,725.10
TOTAL					46,371.67	1,966,168.83



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STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP – Classic CSP–

- We are working on CSP payments. So far have 75 payments approved, 4 to approve today, 8 no responses, 3 vendor issues, 11 appts and 2 modifications for approval.

EQIP

- We are on hold with EQIP plans as nothing has been said about the program. Payments are on hold as well.

CRP –

- Pretty quiet until field season.

WRE – Nothing yet.

Meetings/Trainings/Other –

- Kathy Fillmore has announced she will be retiring January 2nd..
- Various virtual trainings scheduled throughout the month.
- New phone system. affects inter office only we were told. Need to work out bugs. our number is coming up as SPAM.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

