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**MINUTES**  
**ROSEAU SWCD BOARD MEETING**  
October 11, 2022

The monthly Board Meeting was held Tuesday, OCTOBER 11, 2022. Chairman, John Gaukerud, called the meeting to order at 7:04 a.m. Supervisors present: Ulrik Aaskov and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle.

**Secretary's Report:**

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2022 September Minutes.

**Treasurer's Report:**

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the Treasurer's Reports from September 2022.

**Supervisor Reports:**

- None

**District Conservationist Report:**

- See attached notes.

**Commissioner's Report:**

- None present

**Employee Reports:**

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting as well as quarterlies.
- Listed the four-wheeler and enclosed trailer for sealed bids.
- The Audit was August 23<sup>rd</sup>. It went well when Peterson Company was here.
- Worked on 2R bills and have paid a few cost-share contracts for them.
- Did a few tree plans for landowners.
- Got the draft audit back from the Auditors office. It all looked good we just need to vote on it, sign, and send it back to finalize it.

Water Planner Lovold:

- Has an SFA workshop coming up on November 1<sup>st</sup> for LOWW.
- Attended meetings for RR 1W1P. Completed Plan Section 2. There is only a map left to add into this section before it is complete.
- Attended the third and last TRP LSP development meeting. Plan will be ready for JPB approval in November after DNR approves at end of October.
- Has spoken with a couple landowners about signing up for TRP cover crop program.
- Rebuilding the well verification layer for the LOWW area
- Next LOWW JPB meeting is October 17.
- Well sealing cost-share applications have been steadily coming into the office.

District Manager Johnson

- RRVSA meeting to discuss the Northern and Southern pods. The Northern Pod will have a virtual meeting on 10/12/2022.
- Attended an AIS meetings to wrap up the AIS inspector items for the year.
- Placed a tentative tree order with Schumacher's.
- Completed the random buffer checks.
- WCA – Wetland review of a building sites to try and wrap up for the season.
- Gypsy Moth traps have been pulled.
- Compiling information to put the budget together for the commissioners meeting in November.

**OLD BUSINESS:**

**NEW BUSINESS**

**MASWCD Supervisor packets:** Packets were handed out to supervisors present at the meeting and votes were collected to be sent in.

**Sealed bids for ATV and Enclosed Trailer:** One bid was received for the enclosed trailer. The bid was opened and presented to the board. The board accepted the bid on \$1550.00. A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the bid on the enclosed trailer.

**Peterson Audit Letter Signature and Draft Approval:** The Draft audit was presented to the board to be approved. Motion was made by Miller, seconded by Aaskov and passed by unanimous vote.

**LWM Update:** Janine gave an update on the well sealings that have come in and are still waiting to be sealed before cost share payment can be made.

- Well Sealing C/S Contracts – LWM 22-16, 22-17 and 2023-01 have been approved for wells to be sealed.

**Training:** BWSR Academy is scheduled for October 25-27<sup>th</sup>. Area 1 meeting is scheduled for November 15 at the casino in Mahanomen.

**Other:** Jerry stopped by and informed Scott that our lease is up. Jerry will discuss things with Keith and get back to us on the new agreement soon.

RRVSA has a virtual meeting tomorrow after the meeting we will have an MOA to sign at the November meeting.

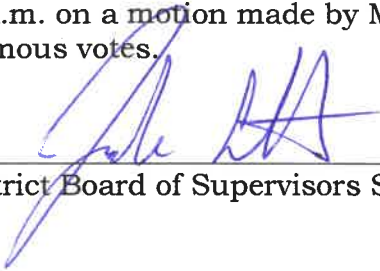
**Next Board Meeting Date:**

- The next meeting is set for Tuesday, November 8th at 8:00 a.m. in the SWCD conference room.

**Adjournment:**

- The meeting adjourned at 7:39 a.m. on a motion made by Miller, seconded by Aaskov and carried by unanimous votes.

11-8-22  
Approval Date

  
District Board of Supervisors Secretary



Oct 2022 NRCS Board Report –Roseau FO

**STAFFING -**

- We had one applicant for the SCT position here in Roseau. Josie Fitzwater is scheduled to start on Oct 24th

**CSP –**

- We had a total of 19 new contracts this year

**EQIP –**

- Bonnie is working with a few grazing applicants for 2023. We also have a few other applications for tree planting and monarch plantings at this time

**CRP –**

- No activity

**WRE –**

- No activity

**COVID19 Office Status –**

- Officially, NRCS will work at about 50%-75% staffing due to COVID concerns. The door is open and we are meeting with farmers/customers.
- **Meetings/Trainings/Other –**
- Sept 14 – Pennington SWCD Outdoor Ed Day
- Sept 20 – UTV Training – Warren fairgrounds
- Sept 26-27 – MN NRCS NW Area Strategic Planning meeting – Detroit Lakes
- Oct 10 – Columbus Day Holiday

**Upcoming:**

- Oct 11 – SWCD Board Meeting – 7:00 am
- Oct 17 – 5% ECS Spot Checks – Eric Anderson, ARC in Roseau
- Oct 20 – off pm (dentist)
- Oct 24 – New Staff starting 8 am training call
- Oct 25-26 – Team Lead Meeting - TBD

*Kathy Fillmore*

CST Lead

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