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MINUTES
ROSEAU SWCD BOARD MEETING
July 12, 2022

The monthly Board Meeting was held Tuesday, July 12, 2022. Chairman, John Gaukerud, called the meeting to order at 7:04 a.m. Supervisors present: Jan Miller, Jade Estling and Landon Olson. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. Tracy Halstensgard from RRWD attended as did Bonnie Hasbrouck from NRCS.

Secretary's Report:

- A motion was made by Estling, seconded by Miller, and passed by unanimous vote to approve the 2022 May Minutes.

Treasurer's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Reports from May- June 2022.

Supervisor Reports:

- Supervisor Gaukerud has attended TSA meetings and gave us an update on the new TSA area. Area 1 TSA has been split into North and South regions. There is currently an engineer hired for the North region and a job posting will be going out soon on the technician position.
- Supervisor Estling attended the LOWW JPB meeting yesterday and gave an update concerning the Sustainable Farming Association and the upcoming RFP for Ag-BMP Outreach Specialist.

District Conservationist Report:

See attached notes.

Commissioner's Report:

- None present

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.

- Assisting landowners with program trees, billed out for trees and have received & applied payments, coordinated the pickup of our trees with the truck driver.
- Got the TRP JPB computer set up and QB downloaded on it, paid supervisors and bills that were due.
- Received a letter from the State of MN on over paid sales tax for the 2020 & 2021 years we will be receiving \$687.98 as a refund. This refund came in the mail on 7/11.
- Attended the Admin session at Cragun's Resort in June. This was a good session.
- Sent quarterly bills to LOWW JPB and TRP JPB.
- Started compiling this year's tree profit and loss information.
- Has been working with Bonnie regarding this year's fair booth ~ our theme is going to be composting.

Water Planner Lovold:

- Has been attending meetings on TRP Landscape Stewardship Plan, the draft plan comes out August 5th.
- Working on eLINK reporting for TRP JPB.
- Has been busy out doing well verification for the LOWW JPB.
- Attended an Advisory Committee meeting for the RR 1W1P on plan development last week.

District Manager Johnson

- Participated in the LOW 1W1P meetings
- Attended the WWD meeting.
- Attended the TSA meetings.
- Attended Keep It Clean meetings as well as AIS meetings.
- Attended Area 1 meeting
- WCA – TEP Wetland Delineation MNDOT
- District Managers meeting
- Working on gearing up to do buffer compliance checks
- Has been moving the drill around. The drill is out of service for now until it gets the repairs it needs done.

OLD BUSINESS:

Area 1 Meeting: Scott gave an overview of the area 1 meeting that was held in June.

NEW BUSINESS

Oak Crest Coulee Project – Tracy Halstensgard: Tracy gave an update and provided information to the board on the Coulee project and projected costs to keep the project moving forward. Handouts were provided. She also asked to make sure we still wanted to be involved financially in the project. A motion was made by Estling to financially support the project, seconded by Olson and passed by unanimous vote.

IRS Mileage update: The new IRS compensation rate as of July 1, 2022 is \$0.625 per mile.

Sale of Capital Outlay: We have these items that we currently do not use: 1999 Polaris ATV and the enclosed trailer. Motion was made by Miller to list the capital outlay we would like to sell for sale on sealed bids, seconded by Estling and passed by unanimous vote.

Training: June: None

Other:

Update Drill Policy: Scott brought up that we have been having an issue with drill renters not properly cleaning out the drill. We discussed charging a service fee if the drill tubes need to be cleaned. A motion was made by Estling to update the drill policy to include the tube cleaning fee of \$250, seconded by Olson and passed by unanimous vote.

Next Board Meeting Date:

- The next meeting is set for Tuesday, August 9th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 8:11 a.m. on a motion made by Olson, seconded by Miller and carried by unanimous votes.

11-8-22
Approval Date


District Board of Supervisors Secretary



August 2022 NRCS Board Report

STAFFING-

- Several positions are currently being advertised through the USA Jobs website. We are planning for a SCT and a SC in Roseau, with the SCT being advertised at this time.

CSP –

- We had 15 Classic CSP funded this year, and are working on plans for 41 renewal applications – I don't expect more than 2 will meet minimum criteria for renewal.

EQIP –

- We obligated 5 contracts in Roseau – 3 for windbreaks next May, a pollinator planting and a Seasonal High Tunnel for about \$65,000.

CRP –

- We are completing Continuous CRP eligibility worksheets for CP23, CP23A, and contract plans as we receive them from FSA. We had 7 General Signup offers that were accepted & plans have been signed & returned to FSA for approval. We are currently working on competing plans for the Continuous CRP offers this week.

WRE –

- Nothing new

COVID19 Office Status –

- NRCS will work at about 50%-75% staffing due to COVID concerns. We are continuing to allow customers in the office BY APPOINTMENT to limit the spread of any potential positive case/contact.

Meetings/Trainings/Other –

- July 4 - Holiday – Independence Day
- July 7 – Roseau River 1W1P meeting
- July 12 – off
- July 15 – Hallock, Jim's last day
- July 19 – off (UND Freshman orientation)
- July 20 – Kittson SWCD Bus Tour
- July 26 – LOW 1W1P Zoom meeting
- July 21 – Ag Water Issue meeting – Eeg Farms, Greenbush
- July 27-28 – State Con/Area Con field visit – Roseau Team (WD/livestock)

Upcoming:

- Aug 9 – Roseau SWCD Board Meeting
- Aug 10 – Kittson SWCD Board Meeting
- Aug 16 - Telework
- Aug 17 - off
- Aug 22 - off
- Aug 31 – off am/telework pm

Yours in Conservation,

Kathy Fillmore

CST Lead

Serving Roseau, Kittson & Marshall Counties