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MINUTES
ROSEAU SWCD BOARD MEETING
May 14, 2024

The monthly Board Meeting was held Tuesday, May 14, 2024. Chairman, John Gaukerud, called the meeting to order at 7:00 a.m. Supervisors present: John Gaukerud, Ulrik Aaskov, and Jan Miller. District staff present: Scott Johnson, Shonda Jelle and Janine Lovold. NRCS staff present: Bonnie Hasbrouck

Secretary's Report:

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the 2024 April Minutes.

Treasurer's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the April 2024 Treasurer's Report.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Regular monthly bills, reporting and quarterly reports.
- Has attended a few Admin Planning sessions via zoom to plan the upcoming statewide admin session.
- Attended the Area 1 meeting.
- Took the online BWSR training.
- Took an online payroll law seminar.
- Has been taking tree orders and worked on a few tree plans.

Water Planner Lovold:

- Attended the RRW JPB Meeting.
- Attended the Kittson / Roseau LWG meeting at Lake Bronson State Park.
- Attended the LOWW JPB and AC Meetings.

- Helped out at the Envirothon. Sent the student and teacher survey results to Sky at Kittson SWCD.
- Worked with trees.
- Worked on a Shelterbelt Cost-Share and a couple Well Decommissioning Contracts.

District Manager Johnson:

- Attended LOW JPB and Advisory meeting.
- Ag Testing – 2 commercial applicators tested.
- Ag Inspection site check for Dept of Ag.
- Attended the WRWD meeting.
- Received Trees from Towner, Akley and Schumacher Nurseries.
- Envirothon Forestry Station presenter at Lake Bronson.
- Attended Keep it clean/ AIS meetings.
Tree orders and worked on tree plans for S/C.
- AIS Level 1 & 2 training for inspectors. Certified by DNR.
- Planted Jim Dvergsten trees.
- Cease & Desist Order was issued to Dan Johnston on Wetland Site.
- Started Buffer Compliance checks
- WCA field reviews and Lot development site. Warroad Estates and Lot south of Warroad.
- AIS Watercraft Decontaminations have had 3 to date with 1 scheduled for the coming weekend.

OLD BUSINESS: None

NEW BUSINESS

District Vehicle: A motion was made by Miller and seconded by Aaskov for the Manager to purchase District vehicle that was quoted from dealer.

Envirothon Donation: A motion was made by Aaskov and seconded by Miller to donate \$300 that will be used towards schools sending the top three teams to the State Envirothon. Motion passed unanimously.

Contract Update: Janine provided a handout of the Program Log for all contracts. See attached log.

Training:

- **Rescheduled MACDE District Managers Training Brainerd May 29 & 30**
This was rescheduled from March due to the snowstorm.
- **Area 1 Meeting – June 18** - Roseau SWCD is the host.

Other: Shonda provided a Resolution by Red Lake County SWCD that was emailed late May 13. The Resolution will be discussed and voted on at the Area 1 Meeting.

Next Board Meeting Date:

- The next meeting is set for Tuesday, June 11th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 8:04 a.m. on a motion made by Aaskov seconded by Miller and carried by unanimous votes.

7-9-24

Approval Date

Landen

District Board of Supervisors Secretary



May 2024 NRCS Board Report – Roseau FO

STAFFING -

- We have four staff available for customer assistance. Calling ahead is recommended. We do take walk-ins but cant guarantee our attendance. It has been recommended to us to schedule more appts rather than walk-ins and get customers use to our new protocol.
The office will continue to be staffed for most of 5 day/ week depending on work schedules and training. We
- recommend calling first to make sure staff is on hand to conduct business.
Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–We had 45 out of 61 applications pre-approved and now its down to 38 as some are ineligible and others have moved to TRF. We are finalizing the work to get them contracted with Kathys deadline of June 14th.

EQIP –

- We have one EQIP application left for contracting. We are hoping for more contract approvals as the funding continues to get sorted out. We have additional projects to start planning as time permits.

CRP –

- The Continuous and General CRP sign ups have started and General has hit its deadline. Will be writing plans when CSP is complete. CRP meeting for staff is week of 20th and processing after that.

WRE –

- No new applications on file.
- One interested party but they are ineligible.

Meetings/Trainings/Other –

- Additional Trainings throughout the month.
- Envirothon and Local Work group completed.

Respectfully submitted by,
Bonnie Hasbrouck

District Conservationist for Roseau County

Roseau SWCD

RSWCD

TRP

RRW

LOW

Cost-Share Program Log
Effective Contracts as of 5/14/2024

Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
8/9/2022		LOWW 22-01	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00	
8/9/2022		LOWW 22-02	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00	
8/21/2023	Amendment 1 10/27/2023	RWBF 22-04	Cover Crop	340	Flat Rate	FY22 TRP WBIF	\$9,600.00	
9/12/2023		RWBF 22-06	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,393.13	
10/30/2023		RWBF 22-07	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,722.51	
11/29/2023		RWBF 22-08	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$876.00	
12/11/2023		RWBF 22-09	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$830.64	
2/12/2024		RTRP WBIF 24-01	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
2/12/2024		RTRP WBIF 24-02	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
2/12/2024		RTRP WBIF 24-03	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
2/12/2024		RTRP WBIF 24-04	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500	
2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500	
8/22/2023		RR FMP 23-04	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,865.70	
11/29/2023		RR FMP 23-06	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,023.30	
		RR FMP 23-07	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF		
3/18/2024		RR FMP 23-08	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$432.00	
3/18/2024		RR FMP 23-09	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,890.00	
		RR FMP 23-10	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF		
4/8/2024		RR FMP 23-11	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,125.36	
		Local Water Mgmt						
11/22/2023		LWM 23-13	Well Decommissioning	351	90%	FY24 LWM-\$500; FY23 RRWBIF-\$400	\$500.00	
12/1/2023		LWM 23-14	Well Decommissioning	351	90%	FY24 LWM-\$500; FY23 RRWBIF-\$400	\$500.00	
2/12/2024		LWM 24-01	Well Decommissioning	351	90%	FY24 LWM	\$900.00	
2/12/2024		LWM 24-02	Well Decommissioning	351	90%	FY24 LWM	\$900.00	
5/6/2024		LWM 24-03	Well Decommissioning	351	90%	FY24 LWM	\$900.00	
5/13/2024		LWM 24-04	Well Decommissioning	351	90%	FY24 LWM-\$500; FY23 RRWBIF-\$400	\$500.00	

								Balance
		Soil Health Grant						\$ 14,175.00
13/2023		SH 23-01	Shelterbelt	380	75%	FY23 SH	\$2,516.25	\$ 11,658.75
1/8/2024		SH 23-02	Tree / Shrub Establishment	612	75%	FY23 SH	\$1,558.28	\$ 10,100.47
3/11/2024		SH 23-03	Shelterbelt	380	75%	FY23 SH	\$2,250.00	\$ 7,850.47
2/8/2024		SH 23-04	Shelterbelt	380	75%	FY23 SH	\$1,547.20	\$ 6,303.27
3/18/2024	SH 23-05A 5/6/2024	SH 23-05	Tree / Shrub Establishment	612	75%	FY23 SH	\$1,159.65	\$ 5,143.62
3/28/2024		SH 23-06	Shelterbelt	380	75%	FY23 SH	\$1,213.34	\$ 3,930.28
4/4/2024		SH 23-07	Shelterbelt	380	75%	FY23 SH	\$1,511.31	\$ 2,418.97
4/11/2024		SH 23-08	Shelterbelt	380	75%	FY23 SH	\$1,800.00	\$ 618.97
4/24/2024		SH 23-09	Shelterbelt	380	75%	FY23 SH	\$471.11	\$ 147.86
5/2/2024		SH 23-10	Shelterbelt	380	75%	FY23 SH	\$147.86	\$ (0.00)
								Balance
		Conservation Contracts						\$ 13,314.00
5/2/2024		SH 23-10	Shelterbelt	380	75%	FY23 SH	\$ 2,026.50	\$ 11,287.50