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MINUTES
ROSEAU SWCD BOARD MEETING
June 10, 2025

The monthly Board Meeting was held Tuesday, June 10, 2024. Chairman, John Gaukerud, called the meeting to order at 7:01a.m. Supervisors present: Landon Olson, Ulrik Aaskov, Jade Estling and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the 2025 March Minutes.

Treasurer's Report:

- A motion was made by Aaskov, seconded by Estling, and passed by unanimous vote to approve the Treasurer's Report from April 2025.

Supervisor Reports:

- None

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Tree season wrapped up on the 19th. Tree orders for 2026 and have started and I have begun the pre-order list.
- Started the SWCD audit and wrapped up the Two Rivers JPB audit and it has been sent to the state.
- Attended the Area 1 Admin meeting in Mahanomen.
- I have taken a few MN PFMLA webinars with a I'm sure a few more before the end of the year. I see there were changes yet again to Sick and safe leave.
- Has checked promo items for the fair booth. Chapstick is \$350 for 500, and pizza cutters are \$675 for 500.

Water Planner Lovold:

- Looked at tree sites for 5 contracts to verify install and authorize cost-share payments
- 4 contracts have been signed for CCRP Incentives – all in RRW so far. Payment goes out upon approved and signed contract as verified by FSA
- 4 people signed contracts for well decommissioning last week
- 1 person signed up for FSP in the RRW. This is a re-enrollment
- I will be attending the MN Watershed Summer Tour towards the end of the month. The Tour will be held in the RRW this year.
- Another virtual meeting on the Winter Rd Peatland SNA will be held on June 30.
- I have been working on an Excel spreadsheet to track all TRP MG progress for the length of the plan and that will provide up-to-date charts and graphs for meetings or presentations, as needed. This can also be useful for P-RAP mid-plan assessment that will come in a couple of years. A draft has been sent to Matt Fischer and Jeremy Benson.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette.
- AIS/DNR/Joe Henry/Resort Owners Assoc. - Canada meeting on Deny entry issue.
- Repaired Decontamination Unit.
- Trees sites are planted-Gary Slater, Cole Christianson, Jan Miller.
- Finalized Olafson site for construction. Warroad River
- Cover Crop Plans written for 2 landowners.
- Keep It Clean Committee Mtg.
- Commercial Applicator testing – 1 application
- WCA:
 - Joe Grygelko - Bank Site
 - Jeff Thompson – Road Development.
 - Badger Mitigatin Bank
 - Troy Weiland site.

OLD BUSINESS: None

NEW BUSINESS

Borad discussion on support letter to NRCS: Discussion was had by the board and staff on this topic. At this time the board has decided that if this moves forward it should be a group effort.

Contract update: See provided program log sheet.

Training: MACAI Ag inspector short course coming up in July

Supervisor training on September 10 & 11th in Waite Park

Area 1 Meeting June 17th in Mahnomen

Other:

Next Board Meeting Date:

- The next meeting is scheduled for Tuesday, July 15th at 7:00 a.m. in the SWCD conference room. Please note the date change.

Adjournment:

- The meeting adjourned at 8:13 a.m. on a motion made by Estling seconded by Miller and carried by unanimous votes.

Lanelon Olson
Approval Date

7-15-25
District Board of Supervisors Secretary



June 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP_ Classic CSP–

- We have 4 applications contracted.
- Taking new applications.

EQIP

- We have six application contracted. Three more in approved status being sent to other funding pools.
- We are starting to plan the applications for 2026 this summer. 28 so far and one cancellation.

CRP –

- FSA will be sending approx 15 contracts over for us to do.
- We have 27 CRP contracts expiring to do status reviews on.

WRE –

- Two sites to check so far. One for cover and one for burn.

Meetings/Trainings/Other –

- Additional Trainings throughout the month.
- Meeting with SWCD to share information on programs tomorrow.

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

8:20 AM
06/09/25
Accrual Basis

Roseau SWCD
Monthly Treasurer's Report
As of May 31, 2025

Type	Date	Num	Name	Memo	Amount	Balance
Citizen's Checking						1,402,327.37
Paycheck	05/01/2025	17012	Janine M Lovold		-794.97	1,401,532.40
Paycheck	05/01/2025	17013	Scott A Johnson		-794.98	1,400,737.42
Paycheck	05/01/2025	17014	Shonda M Jelle		-821.98	1,399,915.44
Deposit	05/02/2025			Deposit	48.32	1,399,963.76
Check	05/02/2025	CCADJ		Batch Fee ID...	-1.99	1,399,961.77
Bill Pmt -Check	05/05/2025	17015	Alive Outdoor Servi...	Invoice # 362...	-102.01	1,399,859.76
Bill Pmt -Check	05/05/2025	17016	Always there Staffin...	Invoice # 112...	-431.05	1,399,428.71
Bill Pmt -Check	05/05/2025	17017	Byfuglien Trucking I...	INVOICE # 46...	-3,383.04	1,396,045.67
Bill Pmt -Check	05/05/2025	17018	Culligan Water Con...		-45.00	1,396,000.67
Bill Pmt -Check	05/05/2025	17019	Marco Technologie...	iNVOICE # 5...	-172.63	1,395,828.04
Bill Pmt -Check	05/05/2025	17020	MN Forest Nursery	Order # S-Or...	-4,200.00	1,391,628.04
Bill Pmt -Check	05/05/2025	17021	Schumacher's Nurs...	Order # So25...	-35,752.50	1,355,875.54
Bill Pmt -Check	05/05/2025	17022	Sjoberg's Cable TV		-66.95	1,355,808.59
Bill Pmt -Check	05/05/2025	17023	Towner State Nursery	Order # 0153...	-9,700.00	1,346,108.59
Deposit	05/05/2025			Deposit	16,385.30	1,362,493.89
Deposit	05/05/2025			Deposit	4,184.27	1,366,678.16
Deposit	05/05/2025			Deposit	499.32	1,367,177.48
Check	05/05/2025	CCADJ		Batch Fee ID...	-19.57	1,367,157.91
Check	05/06/2025		QuickBooks Payroll...	Created by D...	-1.75	1,367,156.16
Liability Check	05/06/2025		QuickBooks Payroll...	Created by P...	-3,596.40	1,363,559.76
Liability Check	05/06/2025		QuickBooks Payroll...	Created by P...	-110.82	1,363,448.94
Deposit	05/06/2025			Deposit	421.45	1,363,870.39
Check	05/06/2025	CCADJ		Batch Fee ID...	-15.65	1,363,854.74
Check	05/07/2025		Deepwater Holdings	mAY rENT	-1,700.00	1,362,154.74
Paycheck	05/07/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,362,154.74
Paycheck	05/07/2025	17024	Scott A Johnson		-2,443.68	1,359,711.06
Paycheck	05/07/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,359,711.06
Paycheck	05/07/2025	17025	Jeran E Johnson		-138.52	1,359,572.54
Paycheck	05/07/2025	DD16...	Layla D Jelle	Direct Deposit	0.00	1,359,572.54
Check	05/07/2025	Cash	Anderson, Kevin		-0.01	1,359,572.53
Deposit	05/07/2025			Deposit	250.20	1,359,822.73
Check	05/07/2025	CCADJ		Batch Fee ID...	-9.95	1,359,812.78
Liability Check	05/08/2025	EFT	PERA	9432-00	-1,134.20	1,358,678.58
Deposit	05/08/2025			Deposit	338.24	1,359,016.82
Check	05/08/2025	CCADJ		Batch Fee ID...	-12.14	1,359,004.68
Bill Pmt -Check	05/12/2025	17026	CenturyLink	Act # 301222...	-99.11	1,358,905.57
Bill Pmt -Check	05/12/2025	17027	Edge Communicat...	Invoice # 630...	-30.74	1,358,874.83
Bill Pmt -Check	05/12/2025	17028	Lakes Country Serv...	Invoice # 101...	-215.49	1,358,659.34
Bill Pmt -Check	05/12/2025	17029	MACAI	Scott Johnso...	-250.00	1,358,409.34
Bill Pmt -Check	05/12/2025	17030	Northern Resources...	ID# 783156	-401.76	1,358,007.58
Bill Pmt -Check	05/12/2025	17031	Pennington County ...	Invoice # 202...	-806.53	1,357,201.05
Bill Pmt -Check	05/12/2025	17032	Roseau Co. Ag. So...	SWCD Fair B...	-150.00	1,357,051.05
Deposit	05/12/2025			Deposit	8,219.71	1,365,270.76
Deposit	05/12/2025			Deposit	144.96	1,365,415.72
Check	05/12/2025	CCADJ		Batch Fee ID...	-5.37	1,365,410.35
Deposit	05/13/2025			Deposit	112.75	1,365,523.10
Check	05/13/2025	CCADJ		Batch Fee ID...	-4.25	1,365,518.85
Deposit	05/15/2025			Deposit	1,347.56	1,366,866.41
Check	05/15/2025	CCADJ		Batch Fee ID...	-47.77	1,366,818.64
Deposit	05/16/2025			Deposit	85.90	1,366,904.54
Check	05/16/2025	CCADJ		Batch Fee ID...	-3.31	1,366,901.23
Check	05/19/2025	17033	McDonnell, Joe	CC 24-07 CS...	-477.15	1,366,424.08
Bill Pmt -Check	05/19/2025	17034	Always there Staffin...	Invoice # 112...	-950.16	1,365,473.92
Bill Pmt -Check	05/19/2025	17035	Elan Financial Servi...	act # 479817...	-1,735.55	1,363,738.37
Check	05/19/2025	17038	Scott A Johnson	reimbursement	-14.09	1,363,724.28
Deposit	05/19/2025			Deposit	64.43	1,363,788.71
Check	05/19/2025	CCADJ		Batch Fee ID...	-2.56	1,363,786.15
Liability Check	05/20/2025		QuickBooks Payroll...	Created by P...	-3,990.32	1,359,795.83
Deposit	05/20/2025			Deposit	9,584.70	1,369,380.53
Deposit	05/20/2025			Deposit	1,228.68	1,370,609.21
Paycheck	05/21/2025	17036	Jan P Miller		-136.44	1,370,472.77
Paycheck	05/21/2025	DD16...	John O Gaukerud	Direct Deposit	0.00	1,370,472.77
Paycheck	05/21/2025	DD16...	Landon W Olson	Direct Deposit	0.00	1,370,472.77
Paycheck	05/21/2025	DD16...	Janine M Lovold	Direct Deposit	0.00	1,370,472.77
Paycheck	05/21/2025	17037	Scott A Johnson		-2,443.69	1,368,029.08
Paycheck	05/21/2025	DD16...	Shonda M Jelle	Direct Deposit	0.00	1,368,029.08
Liability Check	05/21/2025	EFT	PERA	9432-00	-1,134.20	1,366,894.88
Deposit	05/21/2025			Deposit	57.98	1,366,952.86

8:20 AM
06/09/25
Accrual Basis

**Roseau SWCD
Monthly Treasurer's Report
As of May 31, 2025**

Type	Date	Num	Name	Memo	Amount	Balance
Check	05/21/2025	CCADJ		Batch Fee ID...	-2.33	1,366,950.53
Check	05/27/2025	17039	Pastir, Perry	C/S tree plan...	-1,998.09	1,364,952.44
Check	05/27/2025	17040	Falk, Roger	C/S Tree pla...	-2,846.78	1,362,105.66
Bill Pmt -Check	05/27/2025	17041	Always there Staffin...	Invoice # 112...	-2,068.90	1,360,036.76
Bill Pmt -Check	05/28/2025	EFT	Deepwater Holdings	June Rent	-1,700.00	1,358,336.76
Check	05/29/2025		QuickBooks Payroll...	Created by D...	-1.75	1,358,335.01
Check	05/29/2025	17042	VOID		0.00	1,358,335.01
Deposit	05/29/2025			Deposit	0.02	1,358,335.03
Check	05/30/2025	EFT	Deepwater Holdings	June Rent	-1,700.00	1,356,635.03
Liability Check	05/30/2025	EFT	MN Dept. Revenue	9049503	-673.00	1,355,962.03
Liability Check	05/30/2025	EFT	IRS	41-6009151	-4,222.00	1,351,740.03
Deposit	05/30/2025			Deposit	53.69	1,351,793.72
Check	05/30/2025	CCADJ		Batch Fee ID...	-2.18	1,351,791.54
Deposit	05/31/2025			Interest	285.72	1,352,077.26
Total Citizen's Checking					-50,250.11	1,352,077.26
Savings						643,601.07
Border State Bank-Savings						643,601.07
Deposit	05/15/2025			Interest	1,586.96	645,188.03
Total Border State Bank-Savings					1,586.96	645,188.03
Total Savings					1,586.96	645,188.03
TOTAL					-48,663.15	1,997,265.29

	Roseau SWCD				RSWCD	TRP	RRW	LOW	
		Cost-Share Program Log							
		Effective Contracts as of 6/10/2025							
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
									Balance
			Local Water Mgmt						\$ 12,600.00
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$ 10,800.00
2/18/2025	11/27/2024		LWM 24-18	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,900.00
6/4/2025	11/27/2024		LWM 24-19	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 9,000.00
	3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 8,600.00
	5/7/2025		LWM 25-02	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 7,700.00
Cancelled	5/7/2025		LWM 25-03	Well Decommissioning	351	90%	FY25 LWM		
	5/7/2025		LWM 25-04	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 6,800.00
	6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 5,900.00
	6/3/2025		LWM 25-06	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 5,500.00
	6/9/2025		LWM 25-07	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$ 4,600.00
	6/9/2025		LWM 25-08	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$ 4,200.00
									Balance
			2024 Conservation Contracts						\$ 13,314.00
9/9/2024	5/2/2024		SH 23-10	Shelterbelt	380	75%	FY24 CC	\$ 1,627.18	\$ 11,686.82
5/27/2025	10/7/2024	4/14/2025	CC 24-01	Shelterbelt	380	75%	FY24 CC	\$1,998.09	\$ 9,688.73
5/27/2025	12/4/2024	3/27/2025	CC 24-02	Shelterbelt	380	75%	FY24 CC	\$2,846.78	\$ 6,841.95
Cancelled - replacement trees for	3/10/2025		CC 24-03	Tree/Shrub Establishment	612	75%	FY24 CC		\$ 6,841.95
			CC 24-04	Tree/Shrub Establishment	612	75%	FY24 CC	\$362.39	\$ 6,479.56
6/4/2025	3/24/2025		CC 24-05	Tree/Shrub Establishment	612	75%	FY24 CC	\$543.59	\$ 5,935.97
	3/25/2025		CC 24-06	Shelterbelt	380	75%	FY24 CC	\$616.07	\$ 5,319.90
5/27/2025	3/26/2025		CC 24-07	Tree/Shrub Establishment	612	75%	FY24 CC	\$402.41	\$ 4,917.49
	5/15/2025		CC 24-08	Tree/Shrub Establishment	612	75%	FY24 CC	\$0.00	\$ 4,917.49
									Balance
			2025 Conservation Contracts						\$ 13,314.00
									\$ 13,314.00
			2025 Soil Heal	Received 50% (it's a 50-40-10 grant)		C/S Rate			\$ 50,000.00
Billable rate			Jan- March 20	Scott 143 Hrs				\$ 13,436.28	\$ 36,563.72
				Janine 69 Hrs				\$ 5,238.48	\$ 31,325.24
				Shonda 66 Hrs				\$ 4,408.14	\$ 26,917.10
	4/15/2025		25 - SH - 01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$ 24,917.10
	5/6/2025		25 - SH - 02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$ 22,917.10

			Lake of the Woods WBIF						
			Two River Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
	12/17/2024		RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68	
			Roseau River WBIF						
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
	12/17/2024		RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	
	3/27/2025		RR FMP 23-16	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,198.42	
	4/8/2025		RR FMP 23-17	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$2,862.00	
	6/9/2025		RR FMP 23-18	Forest Stewardship Pla	508M	90%	FY23 RRW WBIF	\$2,679.75	