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MINUTES
ROSEAU SWCD BOARD MEETING
October 14, 2025

The monthly Board Meeting was held on Tuesday, October 14, 2025. Chairman, John Gaukerud, called the meeting to order at 7:03 a.m. Supervisors present: Landon Olson, Ulrik Aaskov and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. BWSR staff present Matt Fischer.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2025 September Minutes.

Treasurer's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Report from September 2025.

Supervisor Reports:

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting along with Quarterly's.
- Attended the Stockman's Association grazing tour at Cole Christiansons's.
- Assisted with Waterfest in Warren.
- Has taken a few tree orders for 2026.
- Attended the Two Rivers JPB steering team meeting. Has made some payments to landowners as well.

Water Planner Lovold:

- LOW
 - Attended the Public Kickoff Meeting in Warroad for the upcoming Plan Amendment process. Next JPB meeting is October 29 with the ST, AC, JPB Amendment meeting afterwards.
 - Attended 5-6 Steering Team and SFA virtual meetings / phone calls for planning a regional Soil Health Event in Thief River Falls.
- RR

- Had 1 Steering Team / Hay Creek Sub-Committee Meeting in September. There is a virtual one later today with the main group.
- Four Forest Management Plan Contracts expire at the end of the month. 3 contracts have been extended through an amendment for 1 year. One more is awaiting signature.
- TRP
 - Had a Steering Team meeting at Lake Bronson State Park last week. Discussed the upcoming FY26 WBIF Grant and PRAP.
 - Have worked on PRAP prep items for next year.
 - The TRP JPB meeting is October 28 at the Greenbush Community Center.
- Attended an MPCA virtual meeting for the 2026 Surface Water Assessment Grant. Roseau River Watershed is up for the 2-year intensive surface water monitoring.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette
- WWD Meeting
- Keep it Clean/AIS committee meeting
- County Ag Inspector- District 1 meeting
- 2026 SWCD Budget Proposal
- Job Description Update
- WCA/TEP
 - Bridge Replacement - Site review, NOD
 - MNDOT- City of Warroad Airport Expansion- TEP, NOA
 - City of Warroad Wastewater Expansion- TEP, NOA

OLD BUSINESS

MN Paid Leave: No discussion was had at this meeting on it other than the board needs to decide on this in November, with December being the latest point for a decision.

NEW BUSINESS

BWSR Staff Matt Fischer: Matt gave an update on the BWSR programs and a few changes coming for grant dispersal as well as grant requests for the upcoming grant distributions.

2026 Budget: Scott presented the budget to the board. A motion was made by Olson, seconded by Askov and passed by unanimous vote to approve the 2026 budget.

MASWCD Resolution Packet: The board was given the packet, they reviewed it as a group, each board member will scan the QR code and submit their votes that way.

Set Meeting Date for November: The regular scheduled board meeting is to be on November 11th this is the Veterans Day holiday. The board decided to schedule the November meeting for November 19th.

Contract Update: See provided program log sheet.

Training:

Area 1 Meeting in Mahanomen on November 18th.
BWSR Academy October 21st – 23rd

MASWCD Convention in Bloomington on December 1-3.

Other:

Next Board Meeting Date:

- The next meeting is scheduled for Wednesday, November 19th at 8:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 8:04 a.m. on a motion made by Olson seconded by Miller and carried by unanimous votes.

Approval Date

District Board of Supervisors Secretary

	Roseau SWCD				RSWCD	TRP	RRW	LOW	
		Cost-Share Program Log							
		Effective Contracts as of 10/14/2025							
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
									Balance
			Local Water Mgmt						\$12,600.00
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$10,800.00
	3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$8,600.00
	6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$5,900.00
	6/18/2025		LWM 25-09	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$3,800.00
	6/18/2025		LWM 25-10	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$2,900.00
	9/15/2025		LWM 25-11	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$1,100.00
	9/16/2025		LWM 25-12	Well Decommissioning	351	90%	FY25 LWM-\$400 FY24 LOWWBIF - \$500	\$400.00	
									Balance
			2024 Buffer						\$35,000.00
			Buff 24-01	SWI	410	75%	Buffer 2024		\$35,000.00
			Buff 24-02	SWI	410	75%	Buffer2024		\$35,000.00
									Balance
			2025 Conservation Contracts						\$13,314.00
7/7/2025	5/15/2025		CC 24-08	Tree/ Shrub Establishment	612	75%	FY25 CC	\$724.68	\$12,589.32
7/14/2025	Completed by Kittson SWCD		CC 25-01	Tree/ Shrub Establishment	612	75%	FY25 CC	\$1,778.66	\$10,810.66
			CC 25-02	SWI	410	75%	FY25 CC	\$16,174.00	-\$5,363.34
			2025 Soil Health - Stat	Received 50% (it's a 50-40-10 grant)		C/S Rate			\$50,000.00
Billable rate			Jan- March 2025	Scott 143 Hrs				\$13,436.28	\$36,563.72
Billable rate				Janine 69 Hrs				\$5,238.48	\$31,325.24
Billable rate				Shonda 66 Hrs				\$4,408.14	\$26,917.10
7/9/2025	4/15/2025		25-SH-01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$24,917.10
7/9/2025	5/6/2025		25-SH-02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$22,917.10
			25-SH-03	Cover Crop	340	Flat	25 Soil Health		\$22,917.10
	Need date		25 SH-03	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$20,917.10
	6/18/2025		25 SH-04	Cover Crop	340	Flat	25 Soil Health	\$4,000.00	\$16,917.10
Billable rate			April- June 2025 Billat	Scott 16 Hrs				\$1,503.36	\$15,413.74
Billable rate				Janine 12 Hrs				\$911.04	\$14,502.70

Billable rate				Shonda 6 Hrs				\$400.74	\$14,101.96
			25-SH-05	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$12,101.96
			25-SH-06	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$10,101.96
			25-SH-07	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$8,101.96
			25-SH-08	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$6,101.96
	6/18/2025		25-SH-09	Cover Crop	340	Flat	25 Soil Health	\$4,000.00	\$2,101.96
			Lake of the Woods WBIF						
			Two River Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
			Roseau River WBIF						
	3/18/2024	RR FMP 23-08 A1	RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
	7/3/2024	RR FMP 23-13 A1	RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
	12/17/2024	RR FMP 23-15 A1	RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	
	7/2/2025		RR FMP 23-19	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$594.00	
	8/22/2025		RR FMP 23-20	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,647.00	