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MINUTES
ROSEAU SWCD BOARD MEETING
August 8, 2023

The monthly Board Meeting was held Tuesday, August 8, 2023. Chairman, John Gaukerud, called the meeting to order at 7:00 a.m. Supervisors present: John Gaukerud, Landon Olson, Jan Miller and Ulrik Aaskov. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. District Conservationist Kathy Fillmore was also present.

Lovold requested additions to the agenda for two RR FMP contract applications and a TRP contract payment approval.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2023 July Minutes.

Treasurer's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Reports from July 2023.

Employee Reports:

District Manager Johnson:

- Attended Ag Inspectors training also has been checking weed complaints as they have come up.
- Area 1 Meeting - Mahnomen.
- Attended Warroad Watershed District meeting.
- Has checked the Gypsy Moth traps.
- WCA- Cedar Bend west & east bank sites, Krog Hegedahl bank site
- Checked buffers on the east side of the county. The two remaining townships will be checked by Shonda.
- Attended AIS & Watercraft Inspector's meetings.
- Attended the TSA meeting.

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Has made a few CSP tree plans and tree orders.

- Has paid the TRP JPB bills that have in, reconciled the statements, and attended the 2024 funding meeting. Signed up 1 landowner for their cover crop program and has been working on the plan.
- Had fielded a few questions on buffers and cover crops.

Water Planner Lovold:

- Have been water sampling for the SWAG grant.
- The Well Water Clinic has been set for August 22. Ads have been placed in the newspaper and various places in towns.
- Attended the RRW JPB and TRP ST meetings in July.

Supervisor Reports:

- None

District Conservationist Report:

- See provided attached notes.

Commissioners Report:

- None

OLD BUSINESS:

- None

NEW BUSINESS

Approve Two Rivers Cover Crop Contract RWBF 22-04:

This is for 80 acres with a multi crop species for 2 years. A motion was made by Aaskov, seconded by Olson, and passed by unanimous vote to approve the contract.

Approve Forest Management Plan Contracts:

TRP Contract RWBF contract # RWBF 22-01 is for an estimated 80 acres. The RR Contracts # RRFMP 23-01 is for an estimated 150 acres and RRFMP 23-02 is for an estimated 80-90 acres. A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve these contracts.

Delegate Staff Contract Approval Authority for JPB Contract Application:

This gives the staff contract signing authority for any TRP, RRW, and LOWW JPB contract applications. A motion was made by Olson, seconded by Aaskov, and passed by unanimous vote to approve Scott Johnson, Janine Lovold, and Shonda Jelle the authority to approve and provide an authorized signature on any contract application that arises from TRP, RRW, and LOWW JPB programs and practices within Roseau SWCD jurisdiction.

Designate Staff Technical Assistance Provider:

This gives Staff the ability to sign off as the Technical Assistance provider on all JPB's and SWCD contracts. A motion was made by Miller, seconded by Olson, and passed by unanimous vote to approve Scott Johnson, Janine Lovold, and Shonda Jelle to sign as technical service provider.

Designate Staff Contract Approval Authority for Roseau SWCD Contract Applications:

This gives the staff contract signing authority for Roseau SWCD contract applications. A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve Scott Johnson, Janine Lovold, and Shonda Jelle the authority to approve and provide an authorized signature on any contract application that arises within the Roseau SWCD jurisdiction.

Authorize Voucher Practice and Certification Forms:

This gives the staff the authority to sign the Voucher Practice and Certification Form as Technical Assistance Provider and Administrative Sign-Off for TRP, RRW, and LOWW JPB and the Roseau SWCD for payment approval of practices and plans. A motion was made by Aaskov, seconded by Olson, and passed by unanimous vote to approve Scott Johnson, Janine Lovold, and Shonda Jelle to sign as Technical Assistance Provider and Administrative Sign-Off for all Vouchers.

Other:

Payment Approval for TRP Forest Stewardship Contract #RWBF 22-03

TRP Forest Management plan of 47 acres on a 78-acre parcel. A motion was made by Miller, seconded by Olson, and passed by unanimous vote to approve the contract authorizing \$471.75 for financial assistance.

Campaign Finance Board:

The Campaign Finance Board has requested an update of the supervisor's email and mailing addresses. Scott will let them know that all the information is the same as last year.

Next Board Meeting Date:

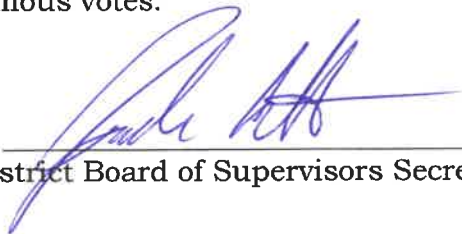
- The next meeting is set for Tuesday, September 12th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:41 a.m. on a motion made by Miller seconded by Olson and carried by unanimous votes.

8-8-23

Approval Date



District Board of Supervisors Secretary

Aug 2023 NRCS Board Report –Roseau FO

CSP –

- We are currently processing 16 applications for funding. 5 that were pre-approved have cancelled. So, only 2 of our 23 high-screened applications have not been funded.
- We have 6 2024 CSP-Renewal applications that we will start working on in August (these are for contracts expiring Dec 31, 2023).

EQIP –

- Eleven contracts have been approved using a mix of Team and State funding pools.

CRP –

- General CRP signup: Roseau County had 15 applications accepted for the General Signup.
- Continuous CRP – So far, we have 3 contracts for this signup. Staff is working on writing plans and getting participant signatures.

WRE –

- One application (along Two Rivers west of Greenbush) has been preliminarily approved for funding. It is now being sent for title review.

LEADERSHIP TOUR –

- Met with Shayne Isane and Thor Didrikson at their farms. Toured fields, pastures, etc.

Meetings/Trainings/Other –

- July 10-14 -MN NRCS Leadership Team Tour - NW MN

Upcoming:

- Aug 14 – Mud River Work Group Mtng – RLWD, TRF 9 am
- Aug 17 – 2R+ 1W1P meeting – Hallock
- Aug 21 – State Leadership/Team Lead call – 8 am -12 pm
- Aug 23-25 – Vacation??
- Aug 29-31 – Climate Workshop – Agassiz NWR/TRF MNDOT bldg.
- Sept 4 – Labor Day Holiday
- Sept 6-12 – Vacation

Kathy Fillmore

CST Lead

Serving Roseau, Kittson & Marshall Counties