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MINUTES
ROSEAU SWCD BOARD MEETING
October 8, 2024

The monthly Board Meeting was held Tuesday, October 8, 2024. Chairman, John Gaukerud, called the meeting to order at 7:01 a.m. Supervisors present: John Gaukerud, Ulrik Aaskov, and Jan Miller. District staff present: Scott Johnson, Shonda Jelle and Janine Lovold. District Conservationist: Bonnie Hasbrouck

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2024 September Minutes.

Treasurer's Report:

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the August 2024 September Report.

Supervisor Reports:

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Regular monthly bills & payroll, reporting along with Quarterly reporting.
- Assisted with the Well Water Clinic
- Two Rivers JPB has paid invoices for completed projects.
- Attended MACDE meeting to wrap up the Admin session stuff from June.
- Has been taking tree orders for 2025 has done a few tree plans for CSP people to place their orders, Ordered DNR trees.
- Is tentatively signed up for BWSR Academy at the end of the month.
- Matt Fisher was here one day.

Water Planner Lovold:

- Attended the RR Steering Team and the Hay Creek Project Team meetings. There is also a RRW JPB meeting this Thursday
- Has done eLINK reporting and field checks for WBIF and SH grants.

- Received the arsenic test results from the lab and sent out the results to the participants.
- Did maps in Arc Pro for Soil Health NSLM Policy and various contracts.
- Worked with a landowner to get his Forest Stewardship Plan Writing cost-share process started. Signed up another landowner for a tree planting in 2025 and completed the Tree Plan.

District Manager Johnson:

- WCA TEP review on Badger Bank site, Norvel Parsley Bank site and Spruce Valley Bank site. Also followed up on Dan Johnston violation site.
- Finished the 2025 Proposed budget and once approved will take it to the commissioners meeting this morning.
- SWI's were installed on Mark Oslund's and David Mende's.
- 2025 Tree Orders from Schumacher's, Towner and DNR State nursery have been places.
- Did the RIM certification checks
- Continue to update BuffCat tool for reporting on Buffer Program.

OLD BUSINESS:

NEW BUSINESS

MASWCD Resolution Packets: The Board was given their packets, and they decided to go over them and have Scott enter their choices online.

2025 Proposed Budget: Scott presented the proposed budget to the board. Aaskov made a motion, seconded by Miller and passed by unanimous vote to approve the 2025 Budget.

Soil Health NSLM Policy: Scott presented the board with the policy to approve for the upcoming Soil health grant. Miller made a motion, seconded by Aaskov and passed by unanimous vote to approve the Soil health policy.

Change/Cancel November Board Meeting: The Board discussed the upcoming November meeting date and decided to cancel the board meeting for November due to a few factors. If needed, a meeting will be set up upon a pressing item requiring Board approval.

Contract Update: Lovold provided a handout of the Program Log for all contracts. See attached log.

Training: BWSR Academy is coming up in October. Area 1 meeting is November 19th in Mahanomen.

Other: Nothing

Next Board Meeting Date: The next meeting is set for Tuesday, December 9th at 8:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 8:15 a.m. on a motion made by Aaskov seconded by Miller and carried by unanimous votes.

12-10-24
Approval Date

Landon OLSON
District Board of Supervisors Secretary



October 2024 NRCS Board Report – Roseau FO

STAFFING -

- We have 3 staff and 1 Team staff available for customer assistance. Calling ahead is recommended. We do take walk-ins but cant guarantee our attendance. It has been recommended to us to schedule more appts rather than walk-ins and get customers use to our new protocol. Josie leaving January 12th.
- The office will continue to be staffed for most of 5 day/ week depending on field work and training. We recommend calling first to make sure staff is on hand to conduct business.
Feel free to contact me with any issues or concerns.

CSP-

- Applications are being screened according to date.

EQIP-

- Scheduling appts for EQIP applications. Need to be ranked in January.

CRP –

- Field checks are completed for 2025 and 2026 expiring contracts. We have two late checks to do for cost-share.

WRE –

- No new applications on file.

Meetings/Trainings/Other –

- EQIP training for questions 12/11/2024
- BWSR trainings/Ag Learn

**Respectfully submitted by,
Bonnie Hasbrouck**

District Conservationist for Roseau County

Roseau SWCD

RSWCD

TRP

RRW

LOW

Cost-Share Program Log

Effective Contracts as of 10/08/2024

Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
			Lake of the Wood						
partial	8/9/2022		LOWW 22-01	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00	
partial	8/9/2022		LOWW 22-02	Cover Crop	340	Flat Rate	FY22 LOW WBIF	\$12,000.00	
			Two River Plus W						
Final	8/21/2023	Amendment 1 10/27/2023	RWBF 22-04	Cover Crop	340	Flat Rate	FY22 TRP WBIF	\$9,600.00	
	9/12/2023		RWBF 22-06	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,393.13	
	10/30/2023		RWBF 22-07	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$1,722.51	
Final	11/29/2023		RWBF 22-08	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$660.75	
	12/11/2023		RWBF 22-09	Forest Stewardship Plan Writing	508M	75%	FY22 TRP WBIF	\$830.64	
Final	2/12/2024		RTRP WBIF 24-01	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
Final	2/12/2024		RTRP WBIF 24-02	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
Final	2/12/2024		RTRP WBIF 24-03	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
Final	2/12/2024		RTRP WBIF 24-04	Cover Crop & No-Till	340 / 329	Flat Rate	FY24 TRP WBIF	\$33,600	
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500	
Final	8/15/2024		RTRP WBIF 24-07	Cover Crop & Reduced Till	340/345	Flat Rate	FYTRP WBIF	\$33,600	
			Roseau River WBIF						
Final	11/29/2023	A-1 6/20/24	RR FMP 23-06	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,063.80	
Final	5/14/2024		RR FMP 23-07	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,217.70	
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,890.00	
			RR FMP 23-10	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$1,125.36	
	5/28/2024		RR FMP 23-12	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan Writing	508M	90%	FY23 RRW WBIF	\$934.28	
			Local Water Mgm						
	2/12/2024		LWM 24-01	Well Decommissioning	351	90%	FY24 LWM	\$900.00	
	2/12/2024		LWM 24-02	Well Decommissioning	351	90%	FY24 LWM	\$900.00	
	5/6/2024		LWM 24-03	Well Decommissioning	351	90%	FY24 LWM & FY24CC	\$855.94	
8/12/2024	5/16/2024		LWM 24-04	Well Decommissioning	351	90%	FY24 LWM	\$900.00	

