



502 7th Street Southwest
Suite 5
Roseau, MN 56751

Phone: 218-463-1903
Website: roseauswcd.org

MINUTES
ROSEAU SWCD BOARD MEETING
May 10, 2022

The monthly Board Meeting was held Tuesday, May 10, 2022. Chairman, John Gaukerud, called the meeting to order at 7:02 a.m. Supervisors present: Ulrik Aaskov, Jan Miller, Jade Estling and Landon Olson. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller and passed by unanimous vote to approve the 2022 February Minutes.

Treasurer's Report:

- A motion was made by Olson, seconded by Miller, and passed by unanimous vote to approve the Treasurer's Reports from February – April 2022.

Supervisor Reports:

- None

District Conservationist Report:

See attached notes.

Commissioner's Report:

- None present

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Assisting landowners with program trees, billed out for trees and have received & applied payments, worked with a few landowners on tree plans, mailed out postcards and texted everyone on pickup days.
- Got the TRP JPB computer set up and QB downloaded on it, paid supervisors and bills that were due.
- Got my new SWCD computer set up and running, has an email into Lakes County to get access to the S drive.

- Assisted with the Envirothon.
- Helped Jenae from the WRWD get Quickbooks set up on their computer.
- Got the truck driver and Reefer trailer lined up for tree pick up.

Water Planner Lovold:

- Finished the RR 1W1P Land & Water Narrative; attended Steering Team meetings, and 2 Advisory Committee meetings; PC meeting is this Thursday
- Had JPB meetings with LOWW and TRP; had 1 Advisory Committee meeting for LOWW in April
- For SWCD items: reported in Elink, finished the newsletter; updated the website; attended the Rainy LOW Watershed Forum; took tree orders and payments; compiled Envirothon survey and sent results to Heather as well as mailed out DQ gift cards.

District Manager Johnson

- Participated in the LOWW meetings
- Elink reporting.
- Attended the WRWD meeting.
- MCIT reports.
- Attended the TSA meeting.
- Attended a couple Keep it clean meetings as well as completed AIS level 2 training
- Attended Envirothon & Area 1 meeting
- Has worked on WCA – 3 at the Estates, 2 at Springsteel as well as a Warroad-Beltrami State Forest ATV trail
- Attended Ag Inspector meeting
- Ag Inspection seed sampling -16 samples
- Tree sales & orders
- Worked on buffers

OLD BUSINESS:

NEW BUSINESS

Decontamination Unit: LOW inquired about using our decontamination unit once a month to have it set up in Baudette. The supervisors said to work it out with the LOW AIS person since we are targeting the same body of water.

FY 2018 Buffer Cost Share Fund Return: BWSR asked us to return \$50,000 of our unencumbered buffer cost shrew funds. Motion was made by Estling, seconded by Miller and passed by unanimous vote to send the unencumbered funds back.

RRVCSA: There is an application for the Northern Area Engineer that was advertised.

Disaster Survey: BWSR is asking for a disaster survey to be completed by June 1st to see if we need any funds due to the spring flooding.

Training: June: Admin Session, Area 1 meeting (June 15th); and an advanced AIS training coming up in Bemidji

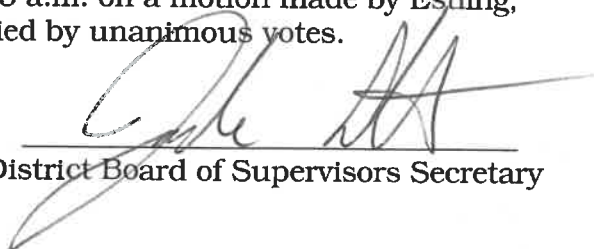
Next Board Meeting Date:

- The next meeting is set for Tuesday, June 14th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:53 a.m. on a motion made by Estling, seconded by Aaskov and carried by unanimous votes.

7-12-2020
Approval Date


District Board of Supervisors Secretary



May 2022 NRCS Board Report

STAFFING-

- Several positions will be advertised through the Recent Graduate program (in USA Jobs). We are planning for a SCT and a SC in Roseau. If we are able to fill positions through this route, we will be advertising positions open to all applicants.

CSP –

- We are currently developing plans for three applications that were approved for funding – 2 NIPF (forestry) and 1 BF (Beginning Farmer).
- We will start working on renewal applications in June. We have 41 of those to work with.

EQIP –

- Contract obligation deadline is May 13. We are waiting for final Ara reviews to be completed. Some of these people will have to wait until next year to complete tree planting due to short supply of trees available. We did pull in a lot of extra funding from State Pools (Wildlife & Monarch) to supplement the \$320K that we get for our 3 counties.

CRP –

- We are completing Continuous CRP eligibility worksheets for CP23, CP23A, and contract plans as we receive them from FSA. We also have 7 General Signup offers that were accepted & we will be writing those plans over the next week or so.

WRE –

- Nothing new

COVID19 Office Status –

- NRCS will work at about 50% staffing due to COVID concerns. We are continuing to allow customers in the office BY APPOINTMENT to limit the spread of any potential positive case/contact.

Meetings/Trainings/Other –

- Envirothon – April 27
- Annual Leave – May 18-20
- Memorial Day Holiday – May 30

Upcoming:

- July 25-29 – STC visit to S central Roseau & Red Lake Counties

Yours in Conservation,

Kathy Fillmore

CST Lead

Serving Roseau, Kittson & Marshall Counties