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MINUTES
ROSEAU SWCD BOARD MEETING
September 16, 2025

The monthly Board Meeting was held on Tuesday, September 16, 2025. Chairman, John Gaukerud, called the meeting to order at 7:04 a.m. Supervisors present: Landon Olson, Ulrik Aaskov, Jade Estling and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

Secretary's Report:

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2025 August Minutes.

Treasurer's Report:

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the Treasurer's Report from August 2025.

Supervisor Reports:

District Conservationist Report:

- See attached notes.

Employee Reports:

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Attended the MASWCD Governance training in St. Cloud.
- Have closed a few grants that were nearing expenditure. BWSR notified us of a few grants that will be expiring in 2025.
- Has taken a few tree orders for 2026 and have been working with a landowner on a cost share tree plan for 2026. We have a preliminary tree order in with Schumacher's for 26.
- I have paid Two Rivers JPB cost shares and made the deposit. Also, we have paid the bill for the grazing tour.
- Signed up for BWSR Academy.
- Assisted with the Well Water Test Clinic.
- Got a quote for the new MN PFMLA from a private provider.

Water Planner Lovold:

- Attended the Private Well Focus Group meeting in Erskine.
- The Well Water Clinic was held with a total of 37 people participating.
- Attended the LOW Public Kickoff meeting for the Plan Amendment. There were three public participants that attended with the rest being agency folk.
- Attended the Hay Creek Project Team meeting. This was basically an update with the main group.
- Two virtual meetings were held with LOW and SFA.
- Checked a cost-share tree site for survival and verified a couple cover crop plantings for year 2 out of 3.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette
- 47 Decontaminations to date
- Governance and Leadership Summit - St. Cloud
- WWD Meeting
- Water Festival- Warren
- Keep it Clean/AIS committee meeting
- Buffer Compliance checks
- 2026 SWCD Budget Proposal
- WCA/TEP
 - Spruce Valley 35- Site review
 - Joe Petersen – Riverbank erosion structure, permit
 - Gryelko Bank Site – Banking project site review, permit
 - Hawkes Peat Mine – Delineation and permit approval

OLD BUSINESS

MN Paid Leave: The Board was presented with Quotes.

2024 Audit: The finalized bound Audit was presented to each Board member.

NEW BUSINESS

Contract Update: See provided program log sheet.

Training:

Managers Meeting September 24th -25th
BWSR Academy October 21st – 23rd

Other: Alternative Forages Field Day at Cole Christianson's on September 25th

Next Board Meeting Date:

- The next meeting is scheduled for Tuesday, October 14th at 7:00 a.m. in the SWCD conference room.

Adjournment:

- The meeting adjourned at 7:38 a.m. on a motion made by Miller seconded by Olson and carried by unanimous votes.

Approval Date

District Board of Supervisors Secretary



September 2025 NRCS Board Report – Roseau FO

STAFFING -

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

CSP – Classic CSP –

- We are currently taking new applications.

EQIP

- We are on hold with EQIP plans as we are waiting for the state screening tool.
- Deferral letters were sent out to target interest on current applications.
- Signup deadline for 2026 Round 1 was August 1st. We will continue to take applications as they come in.

CRP –

- FSA sent 17 contracts over for us to do.
- Currently 15 plan are written and 5 are signed and completed
- We are continuing with CRP field checks.

WRE –

Meetings/Trainings/Other –

- Kathy Fillmore has announced she will be retiring end of December.
- Various virtual trainings scheduled throughout the month.

**Respectfully submitted by,
Bonnie Hasbrouck**



District Conservationist for Roseau County

	Roseau SWCD				RSWCD	TRP	RRW	LOW	
	Cost-Share Program Log								
	Effective Contracts as of 9/16/2025								
Paid	Contract Approved Date	Amendment	Contract #	Conservation Practice	Conservation Practice Code	C/S Rate	Source Funds	Funds Encumbered	
									Balance
			Local Water Mgmt						\$12,600.00
	9/30/2024		LWM 24-12	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$10,800.00
	3/27/2025		LWM 25-01	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$8,600.00
7/21/2025	5/7/2025		LWM 25-04	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$6,800.00
	6/9/2025		LWM 25-05	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$5,900.00
7/21/2025	6/3/2025		LWM 25-06	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$5,500.00
7/21/2025	6/9/2025		LWM 25-07	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$4,600.00
	6/18/2025		LWM 25-09	Well Decommissioning	351	90%	FY25 LWM - \$400 FY25 RRWBIF - \$500	\$400.00	\$3,800.00
	6/18/2025		LWM 25-10	Well Decommissioning	351	90%	FY25 LWM	\$900.00	\$2,900.00
	9/15/2025		LWM 25-11	Well Decommissioning	351	90%	FY25 LWM	\$1,800.00	\$1,100.00
									Balance
			2024 Buffer						\$35,000.00
			Buff 24-01	SWI	410	75%	Buffer 2024		\$35,000.00
			Buff 24-02	SWI	410	75%	Buffer2024		\$35,000.00
									Balance
			2025 Conservation Contracts						\$13,314.00
7/7/2025	5/15/2025		CC 24-08	Tree/ Shrub Establishment	612	75%	FY25 CC	\$724.68	\$12,589.32
7/14/2025	Completed by Kittson SWCD		CC 25-01	Tree/ Shrub Establishment	612	75%	FY25 CC	\$1,778.66	\$10,810.66
			CC 25-02	SWI	410	75%	FY25 CC	\$16,174.00	-\$5,363.34
			2025 Soil Health - St	Received 50% (it's a 50-40-10 grant)		C/S Rate			\$50,000.00
Billable rate			Jan- March 2025	Scott 143 Hrs				\$13,436.28	\$44,761.52
Billable rate				Janine 69 Hrs				\$5,238.48	\$40,353.38
Billable rate				Shonda 66 Hrs				\$4,408.14	\$38,353.38
7/9/2025	4/15/2025		25-SH-01	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$36,353.38
			25 SH-02	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$34,850.02
			25 SH-03	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$33,938.98
	9/15/2025		25-SH-04	Cover Crop	340	Flat	25 Soil Health		
Billable rate			April- June 2025 Bill	Scott 16 Hrs				\$1,503.36	\$31,938.98
Billable rate				Janine 12 Hrs				\$911.04	\$29,938.98
Billable rate				Shonda 6 Hrs				\$400.74	\$27,938.98
			25-SH-05	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
			25-SH-06	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
			25-SH-07	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
			25-SH-08	Cover Crop	340	Flat	25 Soil Health	\$2,000.00	\$25,938.98
	9/15/2025		25-SH-09	Cover Crop	340	Flat	25 Soil Health		
			Lake of the Woods WBIF						
			Two Rivers Plus WBIF						
	2/12/2024		RTRP WBIF 24-05	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	2/12/2024		RTRP WBIF 24-06	Fencing	382	75%	FY24 TRP WBIF	\$7,500.00	
	1/6/2025		RT FMP 24-01	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,726.88	
9/15/2025	12/17/2024		RT FMP 24-03	Forest Stewardship Plan	508M	75%	FY24 TRP WBIF	\$1,003.68	

			Roseau River WBIF					
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36
7/14/2025	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28
	12/17/2024		RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00
	7/2/2025		RR FMP 23-19	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$594.00
	8/22/2025		RR FMP 23-20	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,647.00