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**MINUTES**  
**ROSEAU SWCD BOARD MEETING**  
September 16, 2025

The monthly Board Meeting was held on Tuesday, September 16, 2025. Chairman, John Gaukerud, called the meeting to order at 7:04 a.m. Supervisors present: Landon Olson, Ulrik Aaskov, Jade Estling and Jan Miller. District staff present: Scott Johnson, Janine Lovold, and Shonda Jelle. NRCS staff present Bonnie Hasbrouck.

**Secretary's Report:**

- A motion was made by Aaskov, seconded by Miller, and passed by unanimous vote to approve the 2025 August Minutes.

**Treasurer's Report:**

- A motion was made by Miller, seconded by Aaskov, and passed by unanimous vote to approve the Treasurer's Report from August 2025.

**Supervisor Reports:**

**District Conservationist Report:**

- See attached notes.

**Employee Reports:**

Administrative Assistant Jelle:

- Doing regular monthly bills, payroll, reconciling bank statements, regular monthly reporting.
- Attended the MASWCD Governance training in St. Cloud.
- Have closed a few grants that were nearing expenditure. BWSR notified us of a few grants that will be expiring in 2025.
- Has taken a few tree orders for 2026 and have been working with a landowner on a cost share tree plan for 2026. We have a preliminary tree order in with Schumacher's for 26.
- I have paid Two Rivers JPB cost shares and made the deposit. Also, we have paid the bill for the grazing tour.
- Signed up for BWSR Academy.
- Assisted with the Well Water Test Clinic.
- Got a quote for the new MN PFMLA from a private provider.

Water Planner Lovold:

- Attended the Private Well Focus Group meeting in Erskine.
- The Well Water Clinic was held with a total of 37 people participating.
- Attended the LOW Public Kickoff meeting for the Plan Amendment. There were three public participants that attended with the rest being agency folk.
- Attended the Hay Creek Project Team meeting. This was basically an update with the main group.
- Two virtual meetings were held with LOW and SFA.
- Checked a cost-share tree site for survival and verified a couple cover crop plantings for year 2 out of 3.

District Manager Johnson:

- AIS Watercraft Inspector meeting – Baudette
- 47 Decontaminations to date
- Governance and Leadership Summit - St. Cloud
- WWD Meeting
- Water Festival- Warren
- Keep it Clean/AIS committee meeting
- Buffer Compliance checks
- 2026 SWCD Budget Proposal
- WCA/TEP
  - Spruce Valley 35- Site review
  - Joe Petersen – Riverbank erosion structure, permit
  - Grygelko Bank Site – Banking project site review, permit
  - Hawkes Peat Mine – Delineation and permit approval

## **OLD BUSINESS**

**MN Paid Leave:** The Board was presented with Quotes.

**2024 Audit:** The finalized bound Audit was presented to each Board member.

## **NEW BUSINESS**

**Contract Update:** See provided program log sheet.

### **Training:**

Managers Meeting September 24<sup>th</sup> -25<sup>th</sup>

BWSR Academy October 21<sup>st</sup> – 23<sup>rd</sup>

**Other:** Alternative Forages Field Day at Cole Christianson's on September 25<sup>th</sup>

### **Next Board Meeting Date:**

- The next meeting is scheduled for Tuesday, October 14<sup>th</sup> at 7:00 a.m. in the SWCD conference room.

**Adjournment:**

- The meeting adjourned at 7:38 a.m. on a motion made by Miller seconded by Olson and carried by unanimous votes.

\_\_\_\_\_  
Approval Date

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District Board of Supervisors Secretary



September 2025 NRCS Board Report – Roseau FO

**STAFFING -**

- Bridget and myself are available for customers. Melody has been given additional Team duties and will be doing less of our office work. Calling ahead is recommended as we are in the field season and out a lot. Feel free to contact me with any issues or concerns.

**CSP – Classic CSP–**

- We are currently taking new applications.

**EQIP**

- We are on hold with EQIP plans as we are waiting for the state screening tool.
- Deferral letters were sent out to target interest on current applications.
- Signup deadline for 2026 Round 1 was August 1st. We will continue to take applications as they come in.

**CRP –**

- FSA sent 17 contracts over for us to do.
- Currently 15 plan are written and 5 are signed and completed
- We are continuing with CRP field checks.

**WRE –**

**Meetings/Trainings/Other –**

- Kathy Fillmore has announced she will be retiring end of December.
- Various virtual trainings scheduled throughout the month.

**Respectfully submitted by,  
Bonnie Hasbrouck**

District Conservationist for Roseau County



			Roseau River WBIF						
	3/18/2024		RR FMP 23-08	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$432.00	
	3/18/2024		RR FMP 23-09	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,890.00	
	10/15/2024		RR FMP 23-10	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$613.35	
	4/8/2024		RR FMP 23-11	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,125.36	
7/14/2025	5/28/2024		RR FMP 23-12	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$525.80	
	7/3/2024		RR FMP 23-13	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$934.28	
	12/17/2024		RR FMP 23-15	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$918.00	
	7/2/2025		RR FMP 23-19	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$594.00	
	8/22/2025		RR FMP 23-20	Forest Stewardship Plan	508M	90%	FY23 RRW WBIF	\$1,647.00	